

1
2 **NORTH LAKE TAHOE FIRE PROTECTION DISTRICT**
3 **BOARD OF DIRECTORS MEETING MINUTES**

4
5 **May 20, 2020**
6

7 **LOCATION:** 863 Tanager, Incline Village, Nevada.
8

9 **MEETING CALLED TO ORDER:** Chairman Herron called the meeting to order
10 at 09:00 a.m.
11

12 **ROLL CALL OF THE NORTH LAKE TAHOE FIRE PROTECTION BOARD OF**
13 **DIRECTORS:** Upon roll call, the following Board Members were present: Susan
14 Herron, Chairman; Greg McKay, Vice-Chairman; Denise Bremer, Secretary-
15 Treasurer; Art Cross, Director; James Costalupes, Director.
16

17 **GUESTS PRESENT:** Fire Chief Ryan Sommers, NLTFPD; Assistant Fire Chief
18 Russell Barnum, NLTFPD; via teleconference Devon Reese, Legal Counsel;
19 Jason Guinasso, Legal Counsel; Business Manager Sharon Cary, NLTFPD;
20 Division Chief Isaac Powning, NLTFPD; Alan Green, NLTFPD; Administrative
21 Assistant/Board Secretary Andreina Quiroz, NLTFPD, via teleconference Marty
22 Johnson, JNA Consulting Group LLC.
23

24 **APPROVAL OF AGENDA:** Approved as submitted.
25 Chair Herron asked that with permission from the Board, in regards to the
26 Budget, listed as item two on page three of the Agenda, Discussion and Possible
27 Action to Adopt the North Lake Tahoe Fire Protection District's Fiscal Year 2020-
28 2021 Budget, Chair Herron would like to have the discussion first and if any
29 action is to be taken, she would like to move that to after the public hearing in
30 the case that there are any additional comments that the Board may want to
31 incorporate.
32 Board is in agreeance, no further changes. Agenda is approved as modified.
33

34 **NRS 241.020 RE: PUBLIC COMMENT: This is a Time for the Public to**
35 **Comment on any Matter, Whether or Not it is Included on the Agenda of**
36 **this Meeting.**

37 No public comment.
38

39 **CONSENT AGENDA:** Consent agenda approved as submitted.
40

41
42 **Approval of Minutes of the February 19, 2020 Board of Directors**
43 **Meeting.**

44
45 **Review of Accounts Payable for February 2020.**

1 **Review of Accounts Payable for March 2020.**

2
3 **Review of Accounts Payable for April 2020.**

4
5 **Approval of the February 2020 Monthly Management Report.**

6
7 **Approval of the March 2020 Monthly Management Report.**

8
9 **Approval of the April 2020 Monthly Management Report.**

10
11 **Board of Directors will now enter into the Public Hearing Session:**

12
13 **1.** Resolution #20-02 authorizing the issuance of Medium-Term Obligations
14 in an aggregate principal amount not to exceed \$3,075,000 for the purpose
15 of acquiring vehicles and related equipment for the District and refunding
16 certain outstanding obligations of the District, the forwarding of materials to
17 the State Department of Taxation, the sale of such Medium-Term Obligations
18 by the District's Business Manager, and other related matters.

19
20
21 Chair Herron requested a motion to open the Public Hearing;
22 Director Bremer made a motion to open the Public Hearing; motion was
23 seconded by Director McKay.

24
25 All in favor, Public Hearing is open.

26
27 Chair Herron asked Business Manager Cary if NLTFPD complied with all the
28 required postings, in which Business Manger Cary confirmed we did. Chair
29 Herron thanked her.

30
31 Chair Herron asked if there was any public comment on this matter. Business
32 Manager stated that we were waiting for Marty Johnson with JNA Consulting
33 Group, LLC to join the meeting.

34
35 Consultant Marty Johnson, with JNA Consulting Group LLC., joined the
36 meeting, via teleconference.

37
38 Marty Johnson stated that this may be Public Comment or an explanation and
39 a little background of what it is that they have been doing and then we can
40 see if there is any Public Comment and move on to closing the Public
41 Comment session to obtain a resolution. Mr. Johnson asked if that would be
42 beneficial. Chair Herron stated that would be fine with her and there no
43 objections.

44
45 Business Manager Cary asked if Mr. Johnson could introduce himself. Mr.
46 Johnson stated that for the Record, I am Marty Johnson with JNA Consulting
47 Group, they are the financial advisors to the District and he has been for a
48 number of years.

49
50

1 Mr. Johnson stated that what the plan is that the District needs to purchase
2 approximately \$1.5 million of equipment, and so that is going to be
3 accomplished via a Medium-Term Financing. At the same time they look at
4 the outstanding debt of the District, they see that there are a couple of deals
5 outstanding that have various tracts of interest rates on them. The 2012 deal
6 has a 2.35% and the 2013 Medium-Term deal has a 2.7% interest rate on it.
7 Those are great rates but in today's market we want to be able to get a
8 substantially lower rate so what they have done included in this authorization
9 the ability to refinance those bonds if conditions allow at the point in time we
10 are able to get bids. Mr. Johnson stated that Business Manager Cary should
11 have provided the Board with two pages of some numbers, to show us the
12 \$1,550,000 what we would expect to issue for vehicle acquisition piece of
13 this. For what is sent to the Department of Taxation we are going to assume
14 3% interest rate, the most recent deal he bid out last week, they saw rates
15 ranged from about 1.35% to 1.75%, so 3% should be very very
16 conservative, the 2% he is showing should be fairly conservative.
17

18 The second page of the document then shows payments on a combined basis
19 for the 2012 General Obligation Revenue Bonds that we have outstanding,
20 that were refunding's of a deal from a couple of years before that and the
21 2013, we can see that there is \$1,916,000 left on those. If we pay those
22 bonds off at closing, we do have some additional issuance costs attributable
23 to the refunding we need about \$1,932,000 to do both of those. If we are
24 able to get a 1.6% interest rate on that particular piece of the financing, (Mr.
25 Johnson added that his Group recently did a six year deal, here we are
26 talking about four year deal and the interest rate was just over 1%, hoping
27 that this is a conservative estimate, Mr. Johnson said they would be able to
28 save the District approximately \$40,000.00 just by tossing those in and that
29 \$40,000.00 of saving is net of the transaction cost to include the refunding.
30 The unique thing here is that if we look at it, the combination of the \$1.5
31 million and the \$1.9 million, which is more than what we are authorizing but
32 we do not need to authorize the refinancing of the 2013 Medium-Term
33 Obligation for these purposes with taxation because that bond is already
34 authorized as a Medium-Term financing, we are allowed to refinance it under
35 the existing authorization. The amount that we are asking Taxation for takes
36 care of purchasing the vehicles and takes care of refinancing the 2012 deal.
37 If interest rates go up between now and late June, when we expect to get
38 bids back on this then we just do not do the refunding, we do the new money
39 fee for this and we are good to go and it is was we expected when we
40 started. But if rates hold out and we are able to get very attractive rates then
41 we would be able to do the one combined deal and save the District a little
42 bit of money on its existing debt. Mr. Johnson said that this was an overview
43 of what the plan of finance is after this meeting today we forward information
44 to Department of Taxation, minutes of the Public Hearing, the signed
45 Resolution, proof that the notice of the Public Hearing was published and
46 information relating to the District's ability to pay for financing. We then
47 receive back an approval letter from Taxation, and that authorization is good
48 for 18 months then we will plan to come back as a group in July with the bid
49 and tell the Board what the final deal actually looks like.

1 Mr. Johnson said he would be happy to answer any questions.

2

3 Chair Herron asked if anybody had any questions for Mr. Johnson. No
4 questions.

5

6 Chair Herron asked if there was any public comment, no public comment.

7

8 Chair Herron entertained a motion to close the Public Hearing, motion moved
9 by Vice-Chairman McKay, motion seconded by Secretary-Treasurer Bremer,
10 all in favor. Public Hearing is now closed.

11

12

13 **NEW BUSINESS:**

14

15 **1.** Resolution #20-02 authorizing the issuance of Medium-Term Obligations in
16 an aggregate principal amount not to exceed \$3,075,000 for the purpose of
17 acquiring vehicles and related equipment for the District and refunding
18 certain outstanding obligations of the District, the forwarding of materials to
19 the State Department of Taxation, the sale of such Medium-Term Obligations
20 by the District's Business Manager, and other related matters.

21

22

23 Chair Herron asked Business Manager Cary if she had anything to add.

24

25 Business Manager Cary added that we had budgeted the financing in this
26 year but it will carry over to next year. We got a later start than we should
27 have to do this financing. It is transferring to our 2021 budget, when we will
28 actually get the financing.

29

30 Director Cross questioned that if we take that whole amount of \$3million
31 versus the new vehicles, is there an added cost to the taxpayers.

32

33 *Director Costalupes added for borrowing more money.*

34

35 Business Manager Cary stated that no there is no additional costs. We are
36 already paying off that debt. The repayment is in the current budget.

37

38 Director McKay asked if the plan is that in 2024 we will have no bonded in
39 debited or will we still have a little bit.

40

41 Business Manager Cary answered that we will still have debt. We will still
42 have the \$1.5million for ten years; in 2024, the other outstanding debt is
43 done.

44

45 Director McKay said that it would basically be this if everything goes through.

46

47 Business Manager Cary stated that was correct.

48

49 Director McKay asked that if the \$1.5 million goes for 10 years is there a pre-
50 payment penalty.

51

1 Mr. Johnson stated that, that is certainly their expectation, but different
2 banks have different provisions in terms of what they allow or redemption
3 but the deals they have been doing recently, have had banks say you can
4 pay it off at any time with no penalty, one bank said you have to wait two
5 years before you can pay it off without any penalty. We would expect that
6 certainly by 2024 there would be early redemption of the financing. If that is
7 what the District desired to do.

8
9 Director McKay stated that for the record he thinks that since we committed
10 to that that in the first place about no pre-payment penalties.

11
12 Business Manager Cary added that with one of the outstanding debts, she is
13 not sure if it is Pinnacle or Capital, they had a two-year pre-payment penalty.
14 We could not pay if off until we paid two years of interest.

15
16 Director McKay stated that hopefully it would be a couple years.

17
18 Business Manager Cary added that once we get through financing and find
19 something that we can accept we would know if there is a pre-payment
20 penalty or not.

21
22 Director Cross commented that the two year thing is kind of standard
23 because it is not worth them going through it all without getting something.

24
25 Business Manager Cary agreed with Director Cross.

26
27 Mr. Johnson said that part of that is that as they summarize all of the bids to
28 present to us at the July meeting that is part of the decision in which bid to
29 take. Someone may give us a better rate so that we may not pay it off early,
30 someone may give us a tenth of a percent higher but allows us to pay it off
31 at any time. We can decide on that flexibility, all of that is what Mr. Johnson
32 will be presenting to the Board to take into account in the July meeting.

33
34 No further questions.

35
36 Director Herron entertained a motion.

37
38 Secretary-Treasurer Bremer entertained a motion to Approve Resolution 38
39 #20-02 authorizing the issuance of Medium-Term Obligations in an 39
40 aggregate principal amount not to exceed \$3,075,000 for the purpose of 40
41 acquiring vehicles and related equipment for the District and refunding 41
42 certain outstanding obligations of the District, the forwarding of materials to
43 42 the State Department of Taxation, the sale of such Medium-Term
44 Obligations 43 by the District's Business Manager, and other related matters.

45
46 Director McKay seconded motion.

47
48 Chair Herron called the question, all in favor.

49
50 Motion passes unanimously.

51

1 Board of Directors thanked Mr. Johnson for his call.

2

3 **1. Discussion and Possible Action to Adopt the North Lake Tahoe Fire Protection**
4 **District's Fiscal Year 2020-2021 Budget as presented at the May 20, 2020**
5 **Board of Directors meeting.**

6

7 Chief Sommers began by stating that we have had challenges this year, not
8 so much on the finance side of this but more the process side. With the
9 pandemic coming down, we were not able to follow our normal past practice
10 in approving the Budget and finding out what will work for the District and
11 what wont. Chief Sommers would like to thank Business Manager Cary and
12 newly appointed Assistant Fire Chief Barnum (AFC Barnum) for their work on
13 the Budget and the decisions what were made with his participation as well.
14 Chief Sommers added that we are projecting-a decrease revenue or the
15 District.-That decrease we may be coming down the pike. With that there
16 may be quite a few questions about that and we will do our best to address
17 those and hopefully be able to get through this with minimal impact to
18 everybody but there is going to be an impact to one side or the other which
19 we will learn about.

20

21 Chief Sommers then turned over to Business Manager Cary to continue.

22

23 Business Manager Cary began by apologizing as there were some pages that
24 needed to be changed in the Budget booklets that the Board of Directors
25 were provided with. Business Manager Cary said that as she was doing the
26 Department of Taxation Budget she realized that we had Budgeted to fund
27 the \$1.5 million in this current year, which is what the current Budget
28 booklet shows, then in the process of doing that, she realized it needed to be
29 for next year, as that is when we will receive the money. There are a few
30 changes to some pages.

31

32 Administrative Assistant Andreina confirmed that she had provided the
33 updated pages to the Board Members and had already replaced the pages in
34 their Budget books accordingly.

35

36 Business Manager Cary said that the change was for Debt Service, but also
37 Capital Projects Funds changed also. In talking with Division Chief Powning
38 (DC Powning) on Friday, they learned that because of the NV Energy
39 contract, Capital Projects had to be adjusted for \$400,000.00. Business
40 Manager Cary, asked DC Powning to please address with the Board why the
41 change.

42

43 DC Powning began by saying that we have contracted with NV Energy to
44 assist them with the NV Energy Grid and Infrastructure throughout the State
45 of Nevada, not just here in Incline Village and Crystal Bay. Our resources are
46 going to be utilized throughout the State, which is positive for us as we are
47 able to supplement a lot of our cost, especially our winter costs when we are
48 unable to perform work here locally because of the snow. Their initial
49 approach to us was standing out another Hand Crew, after a lot of discussion
50 with them, Hand Crews are a little more of a challenge, the other issue that

1 we run into is currency, for keeping up the individual qualifications. A small
2 module like ten person, is really hard to get that opportunity for currency up.
3 After a discussion with Chief Sommers and NV Energy, they made the
4 decision to develop Engine Companies, Type 6 Engine Companies with NV
5 Energy versus crews. We are currently at two five-person Engine modules.
6 DC Powning added that there are others benefits to the District with that.
7 During prescribed fire season, we have that resource to assist with us. With
8 that we discussed two Engine Companies and two Type 6 Engines with NV
9 Energy, we have been through the process of getting bids, to see what is
10 going to work best for our organization as well as NV Energy's needs. We had
11 bids anywhere from \$160,000.00 to \$240,000.00. DC Powning said that he
12 asked Business Manager Cary how we could do this as we understand that
13 we are unable to front the money. NV Energy and the parties have agreed to
14 pay us for those Engines, and we will then pay for those engines. We have
15 found two Engines out of Southern Nevada for the cost of \$174,000 each,
16 with five-year warranties.

17
18 Director Costalupes asked what a Type 6 Engine was.

19
20 DC Powning answered that it is a smaller engine, and it was on a 5500
21 Dodge chassis so it has 400-gallon tank.

22
23 Director Costalupes asked if it was four-wheel drive.

24
25 DC Powning answered that it was four-wheel drive, and that because the
26 types of conditions these trucks will be going on, we had to upgrade
27 suspension, shocks, tires, and wheels.

28
29 Director Costalupes asked if all the work for NV Energy would pay for the
30 purchase of these rigs.

31
32 DC Powning answered that the District is going to order those Engines. The
33 vendor will bill the Fire District and in turn, the District will bill NV Energy.
34 Once NV Energy has paid the Fire District, we will pay the vendor. The
35 vendor is willing to accept this procedure. We are going to pay those Engines
36 off through our utilization. Those engines would be paid off through
37 utilization in about 18 months of use. After that point, we will bill for those
38 Engines.

39
40 Director Costalupes asked how long our engagement proposal with NV
41 Energy was for time wise.

42
43 DC Powning advised that right now it is a three year contract. We are pretty
44 comfortable with is because of the SB329 Bill. He added that NV Energy is
45 doing this right now with other Fire Organizations. DC Powning advised that
46 Business Manager Cary has been able to segregate both NV Energy and what
47 Fuels normally does so that we are able to streamline departments and
48 confirm that it is 100% funded by NV Energy.

49
50 Director Cross asked if the equipment and personnel are 100% funded.

1 DC Powning answered yes.

2
3 Director Costalupes asked if there was a need to retire any other rolling
4 stock to replace this or are we adding to the fleet.

5
6 DC Powning said that we are adding to the fleet. The Fuels program have a
7 Federal Surplus Engine that they use, he added that it is a very old engine
8 and that it is not something we want our staff driving over the hill. This
9 engine is something that is used for prescribed burns and stays here locally
10 with us; additionally it takes a lot to maintain that engine so again these
11 Engines will take the place of that Engine at some point.

12
13 Chair Herron asked DC Powning if he had all this scope of work outlined in
14 the contract, as it did not look like it. Chair Herron also asked if the contract
15 would change since the scope of work that is to be executed was not listed.
16 She added that she was reading the contract but there was nothing in the
17 contract about reimbursement and she was curious if everything that he just
18 explained happened after the contract was executed.

19
20 DC Powning answered that when we are looking at the plan NV Energy
21 provided with PUC (Public Utility Commission) that has changed. That has
22 changed from Modules to Engine Companies because other Fire
23 Organizations are still going to utilize Hand Crew type modules, so that has
24 changed within this scope.

25
26 Chief Sommers added that this is very very new, very fluid, and in his
27 discussions with those other agencies making a similar contract with NV
28 Energy, there are different interpretations on how we are going to acquire
29 equipment. For instance, Central Lyon, they are going to have purchase the
30 equipment out of their Budget and it is a Net 30 with NV Energy and they can
31 accommodate that right now, that was fine with them. This has all happened
32 in the last seven days and that did not sit well with him as we were not going
33 to take that approach. Chief Sommers said that DC Powning has been on the
34 phone five hours a day with Mark Regan, and Mark was able to accommodate
35 us. So the very long answer to Chair Herron's question is that we will update
36 the contract and get it out but it has been happening so fast that we have
37 not had a chance to do that. Legal who is on the phone has reviewed the
38 initial contract more than once for us. We appreciate that and the
39 addendums that we add to this because of the new information provided we
40 will get that out to Legal and provide a copy for the Board.

41
42 DC Powning said that one of the challenges we are having with NV Energy is
43 because of the money size of the contract it has to be done through their Chief
44 Executive Officer (CEO). Currently their CEO is sitting on the Governor's Task
45 Force for COVID-19, so they are having challenges to secure all of this and
46 be comfortable with what we are doing.

47
48 Chair Herron said that was her only question and it was answered and it
49 sounds like there is an Amendment coming.

1 Legal Counsel Mr. Guinasso said that he wanted to personally thank the staff
2 as it is complicated but at the end of the day we have to get through small
3 issues of who is available and when. Other agencies are experiencing similar
4 issues and they have gone through the contract three or four times. Mr.
5 Guinasso said it will be interesting to see the changes listed on the
6 addendum of the contract although he believes everything will be fine.

7
8 Business Manager Cary stated that the main thing was that we are not
9 fronting money for the vehicles.

10
11 Director McKay said that he read the report last night and this all sounds
12 good but what is in it for Incline residents and he saw that some priority is
13 going to be to put to work in Douglas County, Washoe County and in the
14 Basin to get some stuff done.

15
16 DC Powning answered that their priority focus is Tier 3, they have four
17 different tiers that they have identified. Tier 3 is their highest priority tier,
18 the Lake Tahoe Basin, and the East Shore are part of Tier 3 and that is their
19 priority right now. They have three different zones that they are working on,
20 but right now the main focus is on Zone 1 which is pull grubbing, taking out
21 some of those fire fuels and ladder fuels below that. The good thing is from
22 there we go into Zone 2 which thins that out another 150 feet to Zone 3
23 which would extend that out 1000 feet. The benefit of Incline Village and
24 Crystal Bay is that it is going to provide other Shaded Fuel Breaks within our
25 area, especially when we are looking at probably one of our high-risk areas
26 behind Ponderosa Ranch (PRS) with that power line system up there. The
27 other benefit that we will have, as a District and as a Community is that we
28 will be supplementing some of our cost during the off-season times.

29
30 Chief Sommers named PRS.

31
32 Director Costalupes asked if after we purchase the vehicles if they have been
33 shopping for the rigs yet.

34
35 DC Powning said they are Dodge 5500 chassis.

36
37 Director Costalupes asked if once all the work for NV Energy is done are they
38 going to be all spent up and need to be replaced? He knows we do not get
39 much for our rolling stock when it is time to retire them. So will we have
40 them for future use after the NV Energy project?

41
42 DC Powning said that we will have them for future use down the road. His
43 goal is for our Fire District to be self-sufficient on those purchases, obviously
44 right now is not the time to be able to do that but this goes back to capturing
45 the cost. In other words if he is using the engine ten hours a day he is
46 showing NV Energy those costs through our invoicing. Granted they are not
47 going to pay us those costs right now, but eventually we will pay off those
48 costs to pay off the Engine. That is the other thing about Engines; they are
49 costly as far as reimbursement cost so that money will be accrued rather
50 quickly, we are estimating about 18 months for those Engines to be paid off.

1 After that, in turn, even with those Engines we will be able to get
 2 reimbursement thereafter.

3
 4 Director Costalupes asked if they will be in service for ten years.

5
 6 DC Powning said that the other nice thing about the particular vendor that
 7 we chose is that they are a refurbished vendor; they are able to take boxes
 8 off that chassis and put on it on a new chassis at a lower cost.

9
 10 Director Costalupes said that as a private contractor, he still has rolling stock
 11 that he bought from Tom Dolly in the 70's and it works, he just maintains
 12 them and uses them. He does not make any attempt to economize, we could
 13 use an old telephone if it is still functioning.

14
 15 DC Powning said that we have 35 year old Engine in the bay that we continue
 16 to use.

17
 18 Director Cross asked that because this asset will be under the control of
 19 NLTFPD if the priority will be within District.

20
 21 DC Powning answered yes.

22
 23 Director Cross asked if in a scenario where they are at a prescribed fire doing
 24 work, clearing with that asset here, can NV Energy call and say we need you
 25 to take that out to Winnemucca for whatever reason.

26
 27 DC Powning answered, could they yes, with discussion with Mark Regan he
 28 understands what we do here for that, this was one of the discussions that
 29 was had, those resources are being managed by us, however we are meeting
 30 their priorities and their needs. If we are using those assets at our prescribed
 31 fire, we are we able to charge those assets to the Grant that is overseeing
 32 the project.

33
 34 Director Cross asked if that was because that scope falls under that grant.

35
 36 DC Powning said that was correct.

37
 38 Director Cross asked about storage and maintenance of these assets. Who
 39 will pay for the storage and maintenance and where the storage and
 40 maintenance will take place.

41
 42 DC Powning answered that the storage is one of the things under our radar
 43 right now trying to figure that out, especially locally here in Incline Village.
 44 One of the things we are in discussion with NV Energy is that they have a lot
 45 of yards in Reno and Carson City and possibly being able to store those
 46 assets there. If we are in ten feet of snow up here, we are not going to be
 47 utilizing those assets, they will be put down to work down in the Valley, in
 48 Elko, or even White Pine County, we do not know how that is going to look
 49 yet. We have some options down there. One of the options is the Geo-
 50 Thermal yard that they have right at the bottom of the hill. There is another

1 option in Carson City, and there is their Head Quarter option as well, but
 2 again this is not 100% as a lot of this is still moving pieces right now. As far
 3 as the maintenance on those assets, we will perform maintenance as part of
 4 cost we identified, that \$80 per hour for an Engine. We know that it does not
 5 cost that much to run the Engine but maintenance will be covered in that.

6
 7 Director Cross asked if in the summer time they will be parked here on site,
 8 maintenance performed here and bill for part of the contract to NV Energy.

9
 10 DC Powning said we will not bill them, we will identify those cost to them at
 11 least until the Engine is paid. For example if it cost us \$20.00 to do the job,
 12 we are going to tell NV Energy, here is \$20.00 into our account for the
 13 Engine, same with fuel. We are trying to be consistent on how we are dealing
 14 with all of our Grants and fire reimbursements, we do not want to be
 15 inconsistent with that if we get audited, or NV Energy audited we run into
 16 challenges, and someone is saying why are you doing this, this way for these
 17 people and this for that Grant.

18
 19 Director Cross asked DC Powning that if he was talking to him as a citizen
 20 who knew nothing about the Fire service, what would you say to me as to
 21 why this contract is a benefit to me.

22
 23 DC Powning answered that this is a benefit to provide hazardous fuel
 24 reduction around an ignition source that has been identified as an ignition
 25 source throughout the County. The Camp Fire for example in Paradise,
 26 California was started from power line infrastructure. The other bigger
 27 picture is that eventually the plan is to create larger shaded fuels breaks
 28 through both the Tahoe Basin as well as the rest of Nevada. So there are
 29 hazardous fuels reduction benefits to the community.

30
 31 Director Cross asked if he as a citizen who pays taxes to the District, to
 32 perform fire prevention, fire safety, the benefit he would see is an increase in
 33 fuels reduction and making the community more fire safe for wildland fire.

34
 35 DC Powning said that was correct. As well as that this not a tax funded
 36 program, it is funded by a Profit Organization.

37
 38 Director Costalupes added, plus we get the resources.

39
 40 DC Powning said that we have the resources and those resources are
 41 available to us for suppression here locally if they are in town.

42
 43 Chief Sommers added that DC Powning is doing a great job of answering
 44 these questions, but in reality if someone comes into this District and asks
 45 these questions, they are going to say go see the Fire Chief. The Fire Chief is
 46 going to say, number one, we are an aggressive Fire Department and what
 47 we want to do is take care of this community. We saw an opportunity with a
 48 contractor to receive two Engines and ten personnel, cost neutral to the Fire
 49 District to help reduce fuels around the power lines so that we do not end up
 50 like California. The caveat, the contractor on that, once the work is done the

1 NLTFPD area, we have that piece of equipment and personnel to go work on
2 their higher priority areas around the State, remaining cost neutral to the
3 District. We are gaining more ground work out there free of cost to the
4 District. That contractor is going to want something in return so we make
5 sure we do our due diligence and fulfill that contract in helping them out on
6 the other end.

7

8 DC Powning said it is ongoing maintenance project too as the ongoing
9 maintenance needs to continue happening.

10

11 Director Cross thanked them for the information.

12

13 Chief Sommers said we have always been aggressive when it comes to Fuels,
14 we are very well known throughout the Western United States, and again
15 this is a Bill, a State Bill that was written by Fire Chiefs, and now since Fire
16 Chiefs sponsored it, Departments need to step up and help substantiate the
17 words of that Bill instead of just leaving it to a contractor that does not have
18 the resources.

19

20 Director Cross said that was a good answer and as a Citizen of this town, he
21 is happy to hear those words.

22

23 Chief Sommers said that Director Cross raises a very good question because
24 those Engines are going to have NLTFPD and NV Energy door insignias. And
25 people are going to question.

26

27 Vice-Chairman McKay said that this endeavor from getting a Bill drafted, and
28 with PUC and NV Energy and the Fire Districts, that is biblical as far as
29 getting something done. Vice-Chairman McKay commends staff for handling
30 it well. He believes there may be a very slight risk in the beginning unless
31 something happens in 18 months but there are obligations stated so he is not
32 worried too much about that as the benefit outweighs that. Vice-Chairman
33 McKay is curious when it was mentioned that various Fire Chiefs were saying
34 let's do this, who else is doing it in the State of Nevada?

35

36 Chief Sommers replied Chief Harvey with Central Lyon, Truckee Meadows is
37 talking about working with NV Energy, but there is nothing currently on the
38 bottom line.

39

40 DC Powning said Truckee Meadows is, and that both of those agencies are
41 kind of doing day to day agreements with NV Energy. Truckee Meadows is
42 also doing a lot of their work off of the Hazard Mitigation Grant they received
43 three years ago. They recently hired a Division Chief for Fuels, they are
44 hiring five crew members or two crew supervisors and five members beyond
45 that. North Lyon County is also in the game, Carson City is partially in the
46 game, and Tahoe-Douglas is willing to be in the game they are just not there
47 yet. Those are the only organizations that really are taking the ball and
48 running it short of us.

49

50 Vice-Chairman McKay said that those are more than what he thought.

1 DC Powning said the other organizations are doing it on a smaller scale,
2 staying within their District. This is why NV Energy approached us, we are
3 used to localizing resources throughout the Country, we have plenty of work
4 for the other two crews, so that is why we went this route just streamlining
5 this one crew. With the contract signed, we could bring more people on but
6 chose not to until we understand the scope of things.

7
8 Director Cross suggested that if it does not work out we can flex them out
9 and that this will this double capability for defensible space clearing.

10
11 Chief Sommers asked DC Powning if he knew how many miles of power line
12 were in Incline.

13
14 DC Powning said he believes 46 miles of Tier 3. Everything in Incline is Tier
15 3, once you get over the crest of the Summit that is all Tier 3. The Sierra
16 Front and foothills are Tier 2. Then we have Tier 1 elevated, which is moon
17 rocks. DC Powning said that it does not necessarily double our ability to do
18 out Defensible Space, because this group is going to focus just on the
19 infrastructure for NV Energy. It will address the substation by the treatment
20 plant, and the other station on the other side of town and the scary line out
21 above PRS. Right now because of Permits and approvals, our focus right is
22 everything that is going to be on IVGID land, as well as everything inside
23 PRS. DC Powning said his staff is going to start in the near future going to
24 the private owners on priority areas like Fairview, since that system is on
25 Forest Service land or private land, we have to go to the private property
26 owners and get their permission.

27
28 Director Cross asked that in the past there has been a contract with tree
29 services, where they come by and take trees down; he asked if this too falls
30 under the dual badge.

31
32 DC Powning said that his crews would not be doing trees that is a whole
33 other mess of certifications and liabilities we do not want to get into. We will
34 be working alongside Asplundh Tre Expert, LLC to provide clean up after
35 them. That is the intent for this year.

36
37 Director Cross asked if they would be solo as on his street there is a lot of
38 growth that is getting close to and touching power lines or if that would
39 solely be a separate contactor versus us.

40
41 DC Powning said that our people are looking at the pole grubbing around the
42 poles as well as the surface fuels, within the right of way. DC Powning added
43 that what may be seen and people might get nervous about is if they will go
44 in there and clear cut down to bare mineral soil, that will not be done due to
45 erosion issues. They will see the same type of treatments or maybe heavier
46 treatments within that zone.

47
48 Vice Chairman McKay confirmed that he assumed that goals for this year as
49 far as the amount of acres that are treated in the District and having ideal

1 conditions and how many acres are burned in the fall are same goals as they
2 have been.

3
4 Director Costalupes asked if the collection of pine needles that people are
5 leaving on the curb if that was DC Powning's jurisdiction.

6
7 DC Powning answered that it is in our jurisdiction, however one of the calls
8 he will be making this afternoon to find out if we are able to be reimbursed
9 for doing that. It is a Community Assistance Project; we are going to try to
10 do that, however at this point there is no reimbursement for his resources to
11 do that.

12
13 Director Costalupes asked how come Waste Management (WM) stepped off
14 from that contract.

15
16 DC Powning answered that it was due to the COVID-19 Pandemic that it is
17 within their contract that they have the ability to do that.

18
19 Director Costalupes asked DC Powning if he was going to buy a new dump
20 truck or lease one for collecting of the pine needles.

21
22 DC Powning said no, we borrowed a 20-foot dump trailer from North Tahoe.
23 Starting Monday, they will be collecting pine needles. DC Powning added that
24 from what he last heard, WM will be back to doing pine needle collecting June
25 1.

26
27 Director Costalupes said he has some vehicles to donate to the cause if
28 needed.

29
30 The Board thanked DC Powning for his report.

31
32 Business Manager Cary stating that the Board should have all of their pages
33 in place. On page one, you will see a familiar format, what is new on this
34 page is an adjustment to our tax rate of 4%. They will see that in Fiscal Year
35 (FY) 2020-2021. Business Manager Cary also gave the Board Tax Variations,
36 as shown on page two. Business Manager Cary stated that the Department of
37 Taxation has given us a tax rate, if we choose, of 0.6909% which will give us
38 \$10,855,000.00. Business Manager Cary added that in talking with Chief
39 Sommers and the Budget Committee, that amount is a little more than what
40 we need. What was settled on was a 4% adjustment, that 4% adjustment
41 would give us, \$10,280,000.00, and is \$452,000 more than what our current
42 tax rate would give us. Our current tax rate which is 0.6291% would give us
43 \$9,827,000.00 so if we adjust it somewhat it will give us an additional
44 \$452,000.00 which is \$850,000.00 more than what we would collect this
45 current Fiscal Year.

46
47 Director Crossed asked Business Manager Cary if in other words this would
48 be \$853,000 that the taxpayers would be burdened with.

49 Business Manager Cary answered yes. She added that if you have a
50 \$100,000 tax bill and we go with the 4%, you are going to pay \$4,000 more,

1 so it would be \$1,000 more each quarter. If you have a \$10,000 tax bill, it is
 2 \$400, so it would be \$100 each quarter that you would have to pay. \$6,000
 3 tax bill is \$240 additional dollars. If you look at it in that perspective, it is
 4 spread out in quarterly payments.

5
 6 Director Cross said as a homeowner here in Incline Village, it would apply to
 7 him personally.

8
 9 Business Manager Cary said what she meant was, how it would apply
 10 financially, as she does not know what his tax burden is currently, but she
 11 also prepared a tax rate history. Business Manager Cary went back to when
 12 she took over as Business Manager in 2006 to current, and put together a
 13 history of where we have been. In the middle of the last recession we had, in
 14 2012 and 2013, we were at 0.5525% and we went up to 0.6414, a 9%
 15 increase in that tax year. In 2014, we went down, by 2%, but we had stayed
 16 at 6.2% for 7 years, so we have not increased taxes in that time frame.

17
 18 Director Costalupes asked if we are expecting an increase.

19
 20 Business Manager Cary replied, we are looking for an adjustment to our tax
 21 rate. Business Manager Cary said if they look at the tax rate sheet, in 2021 it
 22 would be a 4% increase to the tax rate.

23
 24 Vice-Chairman McKay stated that he appreciates the options brought to the
 25 Board as that level is appropriate for our Budget. It probably actually isn't
 26 even really the amount we are asking for reimbursement, even though a lot
 27 of people will notice, he just does not like the timing too much. Everyone is
 28 doing a good job, we are progressing, and everyone is doing the right thing
 29 for the right reason, but essentially it'll be said, you're buying a couple crew
 30 carriers, you're buying a boat, you're buying radios, Vice-Chairman McKay
 31 added that he understands that there are obligations and agreements with
 32 the group but that he does not like the timing. With the uncertainty, we have
 33 here, it is going to blow a three foot hole through our chamber. The lack of
 34 tourism, lack of listings for Realtors Vice-Chairman McKay reiterated he does
 35 not like the timing; he asked if we could live with our existing tax rate and
 36 not raise it 4%.

37
 38 Business Manager Cary replied that the problem is the other side of tax
 39 increase, is that our sales tax is going to drop dramatically, which she is
 40 budgeting for, but the offset of that is the increase in the 4% to help with the
 41 sales tax. If you look at sales tax, the Consolidated Tax on page one, last
 42 year we budgeted, \$4.5 million, anticipating that we will get \$3.9 million, she
 43 has cut that down by 50% because sales tax fell off a cliff when we shut
 44 down Nevada. \$4.5 million of our Budget is sales tax, so that if you cut it in
 45 half, we are down to \$2,290,000 in sales tax revenue. That is a 50%
 46 reduction in what we have had in the past and Business Manager Cary said
 47 she does now know how we are going to make up for it. She added that
 48 granted if we do not make a tax rate adjustment we have good fund balance,
 49 if we do not have to re-pay taxpayers, we would have that. Business

1 Manager Cary said that she sees that happening anytime now. We have sent
2 a letter of settlement.

3
4 Vice-Chairman McKay said that he is not confident of that happening as
5 Washoe County announced that they will be \$40 million in debt next year.
6 And with discussions of going to have these payments over a multi-year
7 period versus everything up front, in this Budget we are stocking away \$3
8 million for that pay off, which may be we think we need that if it's an
9 immediate payoff but if this is multi-year deal, we certainly would not need
10 that amount.

11
12 Business Manager Cary said that in multi-year deal, it is going to be more
13 than \$3 million; it could be \$12 million. As we have budgeted in the past for
14 the uncertainty of what the actual dollar amount is. When we were going
15 through the recession the first time, where everybody had to pay back the
16 taxpayers the first time, Washoe County said there was going to be \$2
17 million for the District, and it ended up \$7.5 million for the District. So if we
18 are saying this year we pay \$3 million, next year we are going to pay
19 another \$3 million, and the next year another \$3 million, we are at \$9
20 million. This has been going on for 10 years, so the interest is piling on.

21
22 Chief Sommers said he had an idea of where this was going and he is not
23 sure if this is being expressed. Chief Sommers asked Business Manager Cary
24 that per this Budget they have in front of them, we have to put away another
25 \$3 million, correct?

26
27 Business Manager Cary confirmed. She added that this Budget is actually
28 paying out \$3 million, not setting it aside from what we have in reserve.

29
30 Chief Sommers asked Vice-Chairman McKay to correct him if he is wrong, but
31 he is saying that if we pull that \$3 million of savings for 2021 back out and
32 throw it in the mix, because it would be a multi-year pay off, the \$3 million
33 will catch up to us eventually but it might not be this next Fiscal Year, Chief
34 Sommers asked if that was what Vice-Chairman McKay was saying.

35
36 Vice-Chairman McKay answered yes that was fair. He then asked that if it
37 was \$2.5 million instead of the \$3 million in that fund this year, if that puts
38 us at a precarious position.

39
40 Chief Sommers replied that in his opinion, that was the Boards decision.
41 Chief Sommers added that he and Business Manager Cary agreed on the \$3
42 million a few years ago, they presented it to the Board and it has been
43 approved every year. Personally, Chief Sommers would like to see \$3 million
44 but it is a Board decision that if you do not want to put away that much for
45 the tax revolt it can be adjusted and maybe we address some of the short
46 fall, or we just do not adjust the tax rate.

47
48 Business Manager Cary said that was another thing, if we do not adjust the
49 tax rate, we can see what happens next year as we do have a good fund
50 balance.

1 Chair Herron inquired on how much we put away to date for the tax
2 repayment.

3
4 Business Manager Cary replied that we put away about \$7 million. We do
5 have to have an Operating Budget.

6
7 Vice-Chairman McKay said he is not saying anyone is doing anything wrong,
8 he is just expressing his discomfort in the timing, when there is quite a bit of
9 uncertainty.

10
11 Chair Herron asked Treasurer-Secretary Bremer what she thought.

12
13 Treasurer Bremer replied that she is fine with raising it this year. She said
14 she understands that timing is not ideal but knows that we are losing a lot of
15 money through taxes. She added that we have gone through the Budget and
16 believes that we still need that \$3 million because we are going to owe the
17 tax payers, eventually, as it is not going away and the interest just keeps
18 going up. She has said it from the start that she wishes it could be paid to
19 keep the interest from going up.

20
21 Vice-Chairman McKay said that we tried but did not get anywhere.

22
23 Chief Sommers said that we have tried a couple of things, and with Legal
24 Counsel on the phone, we did write a letter along with IVGID Devon said we
25 would not know if the letter was received and he was correct. Chief Sommers
26 added that he has tried to get information but is running into roadblocks,
27 with the County Commissioner and the newly appointed County Manager Eric
28 Brown. Chief Sommers does hope that our Lobbyist and he can get in to see
29 him as soon as they can, which the County Manager has assured them they
30 can, they just do not have a date in the near future.

31
32 Director Cross said that he shares both Director McKay's and Director
33 Bremer's concerns. First of all, the timing is really not good right now to do
34 this so for that reason he would not support a tax increase without
35 corresponding cut and hits taken on the Fire Districts side. Director Cross
36 expressed that we do need to keep that \$3 million but that if we can get by
37 for the next year without doing that that is fine. If we want to raise taxes, we
38 are going to have to cut some things out of the Budget. Keeping in mind the
39 tax revolt as no one knows what is going to happen with that.

40
41 Director Costalupes added that he likes the idea of putting money away
42 where we can to get away from the debt. At this point, that is a medicine he
43 would take, as he operates his business at a negative flow and this does not
44 surprise him and he follows something similar.

45
46 Director Cross asked Director Costalupes if he was saying that he thought it
47 was a good idea to increase the taxes or not a good time?

48
49 Director Costalupes replied that he thought it was a good time to increase
50 the tax rate. He added that it is a necessary medicine that we need to take,

1 eventually it will come to this and we will be scrambling if we do not have
2 money and other resources will be hurt if we do not have. It will be safe to
3 put away.

4
5 Chair Herron said that she thinks she is in favor of the raise, her experience
6 and longevity on the Board is that every year they talk about it and every
7 year the Board has been very prudent about it. Chair Herron also said that in
8 the past, the Board knew that they did not have to go to the max, they did
9 not have to raise it and have stayed flat. She also said, that there comes a
10 point when you have to make adjustment, she said it was unfortunate that
11 the timing was less than desirable, but it is because of the timing that we
12 have to do it. We are not getting from one so we have to get from another
13 that is the black and white of the Budget, and maybe she wishes it was the
14 3%.

15
16 Business Manager Cary said that, that was what she was going to suggest,
17 that if you look at the variation, the money that we would get in at 4% to
18 3%, the difference is \$100,000. Business Manager Cary added that it could
19 be a compromise if needed. Business Manager Cary also said she does not
20 know if that percent point makes that big of a difference.

21
22 Chair Herron inquired on if we are socking away \$3 million, do we want to
23 sock away \$2.5 million as that may be an opportunity. Chair Herron said she
24 understands that it is about balancing, that is why we are sitting where we
25 are sitting, that is what we have to do, and we have to make those types of
26 decisions. Director Herron said it is a tough decision but she would vote in
27 favor of this if this is what we decide to do. She would also be open to
28 lowering the 3% to 2.5% maybe if that is the solution but she would have to
29 ask Business Manager Cary and Chief Sommers if that is even doable as she
30 does not know.

31
32 Director Cross said that he totally respects Chair Herron's decision on this
33 and asked if there is a way to share the pain as he does not want taxes to
34 increase, which increases the burden on taxpayers without the Fire
35 Department sharing some of the burden and also the fund for the tax revolt,
36 sharing it. Director Cross said he would suggest that the best case possible
37 scenario for this would be that everybody shares that pain and that means a
38 few things will be cut out of the Budget, but in good conscience he cannot
39 look at himself in the mirror and say, Hey, I am going to raise your taxes.

40
41 Director Cross asked Business Manager Cary what amount she said on the
42 tax revolt.

43
44 Business Manager Cary replied that \$7 million is a sufficient number to say.

45
46 Director Cross said that just throwing this out there but what if they did \$2
47 million for the tax and some gleaning of the Budget.

48
49 Chief Sommers asked Director Cross what he meant by some gleaning of the
50 Budget. Chief Sommers asked if he wanted to decrease personnel, decrease

1 equipment, or where does he see that the District would have to glean? Chief
2 Sommers informed Director Cross that throughout the process we did quite a
3 bit of that. Chief Sommers added that maybe we should have started with
4 that information so that it was full circle so that it could be easier to
5 comprehend, he asked Director Cross out of curiosity what comes to mind
6 when he says that as a Director.

7
8 Director Cross replied that as a Director, he is thinking that he works in a
9 private industry and usually when things go south, they ask them to take pay
10 cuts. Director Cross said that he has taken pay cuts before, and so he thinks
11 that somehow the pain and burden of this needs to be shared, and he does
12 not know if this means pay cuts, as he would be the last guy in the Union to
13 tell employees to take pay cuts but if we are talking about raising tax rates
14 on somebody, as a gesture of goodwill he will have to be persuaded on that,
15 that everybody shares the pain. Director Cross asked for confirmation on if
16 what he had just said made sense.

17
18 Chair Herron said it made a certain amount of sense, but how she explains it
19 to people is that the thing she is most proud of this District is their service to
20 the this community, it is outstanding, we have nothing to complain about, we
21 have a great Fire Chief, we have a great staff, everybody does a great job.
22 Chair Herron added that the other thing she was very proud of was exactly
23 what we were talking about with NV Energy, exactly what we were talking
24 about the boat and trailer, this team works harder than any team she knows
25 to get Grants, and no one talks about it. You say that to a community
26 member, did you know that we received this \$250,000 grant to cover this
27 boat and trailer? They will reply with, you did? I just thought you guys got
28 new toys. That is exactly what Chair Herron hears from community members
29 and she informs them that no, they had that Grant funded through someone
30 here in the community that wanted to do that. Chair Herron said that when
31 DC Powning starts his work on NV Energy and starts the co-branding on the
32 logo, one of the things that came to mind was how we are talking about that
33 to our community members. She knows that Chief Sommers attends the
34 community meetings on Fridays, but people who attend those meeting do not
35 really pay attention to what he says as they are focused on a couple of other
36 things. In Chair Herron's opinion she said that they do not like to hear good
37 news, that we are doing good things, but when they dial 911 they want us
38 there. Chair Herron said that she knows that this is not a District that does
39 not look at its Budget and do a good job. This District is managed super well
40 and she very proud of that and she is also very proud of her term on the
41 Board. We have held this as long as we could, and every year we talk about
42 it, and every year she asks Business Manager Cary, why aren't we charging
43 the maximum, why are we not going up? We do not need it, every year.
44 Chair Herron advised that she has been on the opposite side, and has said
45 lets raise it, raise it a little and we just do not. Chair Herron said that if the
46 time to raise it is now she is perfectly comfortable in talking to any member
47 of the community and saying why we did it.

48
49 Chief Sommers said that full transparency Business Manager Cary came to
50 him with 3%, he looked up the political side of it and said let's try 4% and

1 see what that gives us, and then next year, if we do not need it, we can
2 lower, we can make adjustment again, and he did not see it as a forever
3 thing. Chief Sommers thanked and appreciates Chair Herron for all the kind
4 words she is saying about this District and told Director Cross that he has
5 some good insight from the private world, but spending some time in the
6 Union himself, Chief Sommers said he would like to be perfectly honest and
7 say that we are not private, we are not in it for profit like they are. There is a
8 lot of variation there, we do not do this for profit, our personnel do not
9 perform a better job for a bonus or a raise, it is consistent, everybody knows
10 exactly when they get paid and what they are going to get paid yet they still
11 do the job that Chair Herron has expressed. Chief Sommers thinks that in the
12 percentage there is a flexibility there, but he does see that if we could look
13 past this year it is something we adjust in the next couple of years, it could
14 be a win-win. A win for us to survive this year, and a win to when hopefully
15 things are back together next year. The biggest crunch that Chief Sommers
16 believes everyone in the state is up against is the Casinos closing, that is
17 billions and billions of dollars that this State and Local Government relied on.
18 And yes, there are some other avenues that are coming down the pike that
19 the Federal Government is doing, they are doing their hardest to keep
20 private industry a float with all the Small Business Administration (SBA)
21 resources but there is little talk about how to recuperate and how to help the
22 State and Local Governments. Again, we are dealing with a lot of unknowns
23 and quite frankly, the Federal Government, so we are up against all kinds of
24 different variations. Chief Sommers said that if you look at other Fire
25 Departments, they have the Safer Grant, while we have never had a Safer
26 Grant because we did not feel that was good for our staffing. They are
27 seriously between a rock and a hard place, because the Safer Grant says you
28 need to hire right now and COVID-19 says you do not want to hire right now,
29 one is coming from one Federal Agency and the other is coming from the
30 other Federal Agency, they cannot even get on the same page, so we do
31 have unknowns coming down the pike. Chief Sommers added that we are
32 pursuing other avenues, and other revenue streams that will be available for
33 Local Governments from the Federal or State level.

34
35 Director Cross asked Chair Herron if we could put a time term limit on any
36 raise that would be voted on.

37
38 Chair Herron said she believes it is done year by year, so it is a normal term
39 for one year, as they are only approving a one year budget

40
41 Vice-Chair McKay confirmed that it was done year by year.

42
43 Director Art asked what it defaulted to at the end of the year.

44
45 Chair Herron replied that it would stay at the 6.453% unless staff lowers it.
46 Vice-Chair McKay added or staff recommends the Board to lower it.

47
48 Director Cross asked if we go up and stay at that level if there would be no
49 mechanism in place to say at the end of the year to trigger back down to the
50 previous level.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50

Chair Herron replied, no, there is nothing like that.

Business Manager Cary also replied, this would be the mechanism, where we are right now.

Chair Herron referred to 2013 when staff came to the Board and said we want to lower to 6.291% and the Board said that was fine, so it is not anything that they have not done before.

Chief Sommers said that this is the foundation of our Budget and this is looked at every single Fiscal Year, what are we going to do with this tax rate, is it too much, is it too little.

Business Manager Cary said that 6.909% is way too much, and that is what the Department of Taxation is recommending for us.

Vice-Chair McKay said that he was hoping there was an easy solution to this, which there still is too many of. If we could reduce our contribution in the Tax Payer Fund and payout half a million, we may not need that increase, but that was too simple of explanation. Vice-Chair McKay expressed that he does not want to cut personnel, he does not want to reduce benefits over what is contracted. Perhaps if other members of the Board felt they could make it 3% instead 4% we could still say we held a line to cut what we needed to and still accomplish what we need to do.

Chair Herron shared an IVIGD experience and said that she did not want this District to be in that position. Chair Herron expressed that she does like compromise; she asked Business Manager Cary if 3% for tax and \$2.5 million going into the tax revolt work.

Business Manager Cary replied that it would help. The 3% yes for sure, then we could reduce what we put in for the tax revolt. Again, her only concern is that this is a very conservative Budget, we will eventually have to pay, and we have done that before, and will have to do that again. Business Manager Cary said that in not having reserve the last time, we took money out of our Retiree Medical Fund, we had to put all of that money back into the General Fund. It can be seen that the Debt Service Fund has no cushion. We are back to just enough money in the Debt Service Fund to pay.

Chair Herron said they will continue to go through the Budget, as we are still in the discussion phase so we can come back to it later.

Business Manager Cary said on page 1 looking at Fuels Reimbursement/Fuels Management, they will see that, it has gone up dramatically, the \$3,721,000, and that is because of NV Energy, because whatever we spend they will reimburse us.

Vice-Chair McKay asked that if those large percentage increases and Workers Compensation (WC) are all due to the extra guys being put on.

1 Business Manager Cary replied that in Fuels yes, but WC did go up in
2 general.

3

4 Vice-Chair McKay asked if it was due to our history and general State of
5 Affairs.

6

7 Business Manager Cary replied that it is not out history currently it could be
8 eventually, but it is Police/Fire and to pay for heart and lung issues, WC rates
9 went up 2.5%. Business Manager Cary added that WC experienced last year
10 was nothing horrendous, there were minor incidents, it was nothing life
11 threatening, so it helps when we are being safe.

12

13 Business Manager Cary added that Permit Fees, were reduced as she is not
14 sure how much building is going on; other income was also reduced
15 somewhat but not significantly. The total using the 4% we have \$17,103,213
16 as revenue projected. Salaries and wages have gone up again, mostly
17 because of NV Energy, benefits and supplies, health insurance has increased,
18 WC went up as mentioned before. Services and supplies have gone up, we
19 will go through that, it is the Operating Requests, you can pay or not as we
20 go through them. Business Manager Cary said she and Director Bremer went
21 through and did some changes to the requests and then with the Budget
22 Committee and Chief Sommers and Assistant Fire Chief Barnum and we
23 reduced some more. Business Manager Cary said that we are still budgeting
24 for a contingency of \$100,000, which is basically so if we have emergency,
25 we have that money to spend on the emergency. Additionally,
26 the Board can see that we are not transferring funds to Capital Projects we
27 are transferring funds from Capital Projects to the General Fund.-That is
28 because in this current FY we are not getting the \$1,5 million funding to buy
29 vehicles, so the General Fund is going to have to increase the transfer to the
30 Capital Projects Fund by \$500,000 to cover the expenditures for the crew
31 carriers and engine that was purchased so that next year we get it back. So
32 we are transferring in this current FY \$500,000 to the Capital Projects once
33 the funding comes through Capital Projects will give the money back.
34 Business Manager Cary informed the Board that Debt Services we are
35 transferring \$200,000 in 2021 to cover the possible new debt.
36 The Ambulance Fund transfer is \$1.6 million, as the Board knows, all the
37 money comes into the General Fund and we have to transfer it to the other
38 funds.

39

40 Our expenditures are \$21 million versus \$17 million in revenue, so we have a
41 negative of \$3,964,000. Estimated fund balance of \$6 million, we will end up
42 with \$2.4 million, and that is with paying \$3 million to the taxpayers this
43 current FY. Business Manager Cary provided a spreadsheet that shows the
44 variations and detail of the summary.

45

46 Business Manager Cary said that on Page 2, the Board can see Administrative
47 Executive salaries, went up a small fraction, benefits went up because health
48 insurance cost went up and WC costs went up for everyone. Services and
49 supplies remain the same. In this Administrative Executive, it is the Fire
50 Chief, Assistant Fire Chief, Business Manager and Board Members.

1 On Page 3, is listed Administrative services, all of the Operating Expenses
2 that the District has, lights, water, electricity all of that is listed. Salaries
3 have gone up a little, benefits overall increased 3.49%.

4
5 Vice-Chair McKay said that he notices that Prevention had a section listed for
6 services, where other people could contract and do plan checks. Vice-Chair
7 McKay asked if we were thinking Boulder Bay or just general residential
8 construction projects.

9
10 Chief Sommers replied that he had hit the nail on the head, talking with
11 Interim Fire Marshal Donohue, there is a lot of expertise that goes into those
12 two project specifically and we have hired these contractors in the past.
13 Again it is one of those we run through our Budget and we end up billing
14 them for those contractors. But if Interim Fire Marshal Donohue was to get
15 behind there is a little of latitude that we could bring in somebody else to
16 help her with some of those plans because we have fallen a little behind on
17 Prevention when it comes to qualified staff, we are doing our best to get back
18 to standard but Prevention is not a forte of people out there that are qualified
19 that are already in a good spot and looking for work. It is a very unique job
20 and you need to have people skills.

21
22 Business Manager Cary continued on Page 4 Information Services, there was
23 an increase in salary; Alan has been here five years so his longevity begins.
24 There is nothing else extraordinary in that, we kept the Budget pretty flat,
25 not much going on. Again, benefits, benefits changed, it is the mix in
26 benefits, and you will see in some departments some reduced but it is just
27 the mix of who is in the department and their coverage. Page 6 is
28 Operations; the overall increase in this Budget is 1.16% from last year's
29 Budget. On the page you will see salaries for Operations and benefits, there
30 are green highlights, the highlights correspond with the Operating Request
31 those Operating Requests are included in this Budget currently. On the
32 Operating Request tabs, on Page 14, Personal Protection for \$21,500.00,
33 Captain Woodcock has gone through a whole explanation of our turnouts and
34 how we need to keep rotating them and make sure that our personnel have
35 proper equipment that is an addition to the Budget.

36
37 Vice-Chairman McKay asked if it was safe to say that all of these supplies
38 that we have are National Fire Protection Association (NFPA) required to keep
39 our equipment compliant, that way you do not have to go through all of the
40 requests.

41
42 Chair Herron stated she was okay with that and asked if anybody had any
43 specific questions.

44
45 No questions asked.

46
47 Business Manager Cary referred back to small furnishings in Operations, the
48 small furnishing are things needed for the Engines.

49

1 Director Cross asked if the Incident UTV's, the redundant sonic wall are NFPA
2 requirements.

3

4 Vice-Chairman McKay said that they probably are.

5

6 Chief Sommers replied that the NFPA will not come out and say that you
7 need a computer, but that is how we do business on the field. NFPA is not
8 going to have anything to do with Mass Scenarios; they are more on the EMS
9 side for the service professionals. The redundant sonic wall is not NFPA
10 approved or required but it is part of our IT and our security in the IT world
11 and that is what Sonic Wall means there. The incident views, has to deal with
12 how Grass Valley does business for dispatching services.

13

14 Business Manager Cary wanted to recognize Brett Jacobson, as he has
15 reduced his Budget by \$5,000.00

16

17 Vice-Chair McKay also stated that Brett does his job well.

18

19 Business Manager Cary moved on to Public Education, she stated that the
20 Budget has been reduced by \$5,000.00, last year we budgeted for Coins, the
21 Challenge Coins, and we are not doing those. But there is an increase to do
22 our website.

23

24 Chief Sommers said that the current pandemic has really demonstrated
25 where we need to go online for burn permits, building permits for instance
26 and so much of the hands on, hand to hand, or visiting the office. Our
27 website has been a little archaic when it comes to that sort of time; we are
28 trying to have a more proactive website to lessen the face to face contact.

29

30 Director Cross complimented the ability of doing a chipping request online,
31 said it was cool, and very convenient to submit the request online.

32

33 Business Manager Cary continued to Page 9, this is our contractor who does
34 our CPR classes, nothing was changed, and we purchase Automated External
35 Defibrillator (AED's) for other people. Page 10 Fuels Management, we have
36 gone through that fairly well, unless there are any more questions. No
37 questions. Page 12 Ambulance, did not have many changes, we are
38 anticipating a flat budget, again benefits went down, benefits are a mix due
39 to who is married, single etc.

40

41 Chair Herron asked if the quotes on Capital Projects are good for 30 days.

42

43 Business Manager Cary confirmed they were.

44

45 Business Manager Cary spoke on Capital Projects, saying that for Capital
46 Projects in 2021 we have added \$400,000 for the Crew Engines, we see the
47 money coming in and the additional expenditure. Page 16 is the detail page;
48 we can see that we have moved from this current year's Budget things we
49 are not going to do this year, to 2021-2022. There is portion of the roof at
50 the Incline Station needs to be repaired, it is rotting out.

1 Director Costalupes said that he was going to comment it needs new roof.

2
3 Business Manager Cary added that it was not the entire roof of the station.

4
5 Director Costalupes asked if the roof is leaking right now.

6
7 Chief Sommers confirmed that it was leaking.

8
9 Vice-Chair McKay asked if we were waiting for the remodel before we re-roof
10 the entire building.

11
12 Chief Sommers replied that we only bid on part of the roof.

13 Director Costalupes asked if we are interviewing local contractors.

14
15 Chief Sommers replied that yes, with any of our projects around here, we
16 start with local contractors.

17
18 Business Manager Cary said that unfortunately, we need to make a decision
19 on the roof today, our Budget needs to get to the Department of Taxation,
20 and that this amount could be tripled for the entirety, or kept as is for a
21 portion of the roof.

22
23 Chief Sommers replied he does not know if we should Budget for the roofing
24 in its entirety, he will ask the facilities manager.

25
26 Chair Herron said that we do have a \$100,000 Contingency Fund.

27
28 Business Manager Cary replied that the Contingency Fund was for major
29 expenditures.

30
31 Chair Herron said she understands but stated that we could temporarily take
32 from that fund.

33
34 Business Manager Cary confirmed that we temporarily could do that.

35
36 Business Manager Cary, said next is the expenditure of the \$400,000 for the
37 NV Energy Engines, \$40,000 has always been in the Budget, it is like a
38 savings to replace Crew Buggies as we did this current year. Business
39 Manger Cary stated that the \$40,000 we accumulate it until it is time to
40 purchase. Business Manager Cary said we had already put some funds aside
41 for the current new purchases. Business Manager Cary continued saying that
42 the Water Rescue Marin 16 is \$176,000 we know that the boat is more than
43 that but we are going to be paying a deposit in this current FY, this will be
44 the balance of what is owed on the boat and using funds from the Grant to
45 pay for this.

46
47 Vice-Chair McKay asked if we have to show as an expense but then if we
48 could be reimbursed.

49

1 Chief Sommers replied that we have the funds from the donation, per their
2 contract it is a 40/30/30, so we have written them a check for 40% of the
3 purchase price, but there will some funds out of the Budget for the boat in its
4 entirety a little over the \$250,000 but we are still getting a very nice boat for
5 \$294,000.

6
7 Director Cross asked for confirmation on that this has not been promised,
8 and that the money is already in the bank.

9
10 Business Manager Cary confirmed.

11
12 Business Manager Cary moved on the items for Radios for \$286,382 and said
13 she would let Chief Sommers explain this.

14
15 Chief Sommers said that we are part of Statewide Radio System; the 800
16 MHz Radio System, and that system came to end of life, four years ago.
17 Harrah's Corporation went through the RFP Process through the State and NV
18 Energy, Washoe County are the three partners, and Harrah's won that bid,
19 they are building out the State. Washoe County's portion is in the millions
20 and millions of dollars. Broken out to every agency that participates in the
21 program and has radios on the system, our portion of that buildout is
22 \$286,382 that is for us to maintain communication with every first responder
23 in the State of NV. We knew that was coming down the pike, we just did not
24 how much because the County was a little reluctant on their planning and
25 gave everyone a large figure. Our figure is smaller than other agencies; the
26 City of Reno is in the millions along with Washoe County.

27
28 Business Manager Cary said we actually had this Budgeted for 2022-2023,
29 for \$205,000, so it actually came sooner.

30
31 Chief Sommers said that the County asked us if we would like to participate
32 in an early program that saves us \$85,000.

33
34 Business Manager Cary and Chief Sommers both said we really cannot pass
35 that offer up.

36
37 Business Manager Cary said that replacement of Self Contained Breathing
38 Apparatus (SCBA) is ongoing and will need to be replaced in 2023. Business
39 Manager Cary informed the Board that backup is in the Budget books for all
40 of the Capital Item Requests.

41
42 Debt Service funding was covered previously. Our \$200,000 additional
43 payment is not covered in our Debt Service Fund Balance so the General
44 Fund will have transfer \$200,000 to the Service Fund. We are using the Fund
45 Balance of \$409. We are using the money we thought we could keep in Debt
46 Service to have a years' worth of payments. Analysis is on page 19, which
47 shows all of the revenues and combines the Ambulance and the General
48 Fund. Page 21 is personnel costs. Page 22 is the approved salary ranges. In
49 the Five Year Plan in 2021 we have the ending fund balance that we have
50 and the required fund balance, we are required to keep a certain amount of

1 money in our General Fund. If you look at 2021-2022, revenues have gone
2 up more than 4%, Business Manager Cary increased sales tax revenue by
3 25%, thinking that by that time we are out of this pandemic, in the process
4 of opening up, she is hoping sales tax will increase. Looking at the bottom
5 our ending fund balance is a negative, Business Manager Cary advised that in
6 2021-2022 we will have to take a serious look, and again she is budgeting to
7 pay off tax payers. These are just estimates. In 2022-2023 we get better
8 2023-2024 we are back to what we have seen in the previous years for sales
9 tax revenue.

10
11 Chair Herron asked if Director Bremer had anything to add since she worked
12 with Business Manager Cary on this.

13
14 Director Bremer replied no, that they cut some things out and that this was a
15 conservative Budget. They kept it as limited as they could.

16
17 Chair Herron asked Director Costalupes if he had any further questions or
18 comments.

19
20 Director Costalupes replied no, he knows Business Manager Cary had been
21 living with this day in and day out and he is not up to speed on all these
22 numbers, but he trusts and has great confidence in all of their diligence in
23 knowing that we are taking the correct path and he is just absorbing
24 everything and has no further comments.

25
26 Chair Herron closed the discussion for this and requested a motion to open
27 the required Public Hearing.

28
29 Motion to move into Open Public Hearing was made by Director Bremer and
30 Vice-Chair McKay seconded the motion.

31
32 All in favor to open the Public Hearing, Public Hearing is now open.

33
34 Public Hearing for Discussion and Possible Action to adopt the North Lake
35 Tahoe Fire Protection District Fiscal Year 2020-2021 Budget as presented
36 today at the Board of Directors Meeting is now open; Chair Herron said she
37 would take any Public comments on the Public Hearing if there were any.

38
39 No public comment, Legal Counsel Jason Guinasso had no comments or
40 updates at this time.

41
42 Chair Herron received a motion to close Public Hearing from Director Bremer
43 and seconded by Director McKay. All in favor, Public Hearing is now closed.

44
45 Chair Herron, took the second half of that particular Agenda item, which is
46 the Possible Action to adopt the NLTFPD FY 2020-2021 Budget as presented
47 at the May 20, 2020 Board of Directors Meeting. Chair Herron stated that the
48 discussion has been made about the Budget and she would entertain a
49 motion if someone would like to make one.
50

1 Director Bremer made a motion to Adopt the NLTFPD FY 2020-2021 Budget
2 as presented with a 4% increase.

3
4 Chair Herron asked if there was a second to that motion. Chair Herron said
5 she would second the motion for discussion.

6
7 Director Cross said that if it changed to 3% it would be a lot easier to vote in
8 favor and also if it is smart and can live with funding the tax revolt.

9
10 Director Costalupes said that Directors Cross idea is not a bad idea, as a
11 pretty sizeable amount is still being put away and it softens the pain and
12 shows that we are trying to keep property owners interest at heart as well.

13
14 Director Cross asked Business Manager Cary 2.5% versus 3%, what is a
15 ballpark idea.

16
17 Business Manager Cary replied roughly \$100,000 she would think.

18
19 Vice-Chair McKay said he liked what Director Cross and Director Costalupes
20 are saying, but we will just have to see if it is at 3%.

21
22 Director Cross asked Director Bremer if she would consider modifying her
23 motion to 3%.

24
25 Director Bremer replied she would like to amend the motion to be at 3% and
26 put \$2.5 million into Tax Revolt Fund instead of the \$3 million.

27
28 Chair Herron said she would accept that amendment. There is a new motion
29 to modify from 4% to 3% for the Budget and adding \$2.5 million instead of
30 \$3 million into the Tax Revolt Fund.

31
32 Chair Herron called for the question, all in favor, Budget passed unanimously.

33
34 Business Manager Cary mentioned that every Board Member has to sign the
35 Department of Taxation Budget once the changes are made, as they need to
36 have it by June 1, 2020. The current cover letter has numbers that need to
37 be changed therefore the letter Business Manager Cary has is voided and she
38 will draft a new one and for the Board members to sign.

39
40 Chair Herron complimented on the great discussion that was held, there was
41 good compromise that we can all work with and is proud of this District and
42 Board.

43
44 ***NRS 241.020 re: Public Comment.**

45 This is a Time for the Public to Comment on any Matter, Whether or Not it is
46 Included on the Agenda of this Meeting

47 Director Cross said that we need that experience as provided at this meeting
48 as he believes next year will be just as tough as this year.

49
50

1 **OLD BUSINESS:**

2 Nothing to report.

3

4 **REPORTS:**

5

6 ***Legal Counsel Reports.**

7

8 Legal counsel Mr. Guinasso had nothing to report.

9 Mr. Guinasso complimented on how well the Board functions, and even if
10 there are disagreements the Board does a good job at working out
11 compromises that work for everybody, not all Boards are like that and this
12 Board should be proud of the fact that everyone works together.

13

14 Chair Herron thanked Legal Counsel and appreciates the comment and
15 agreed with the comments made.

16

17 ***Board of Director Comments/Reports.**

18

19 Chair Herron said that we have not had meeting for the last few months to
20 keep us all safe. Chair Herron and Chief Sommers spoke during that time and
21 not knowing what we know today, she feels more comfortable to have the
22 meeting today and apologizes if anybody missed that communication.

23

24 Director Cross said that he seconds what Legal Counsel said, he added that
25 we are highly functional and it is a pleasure to work with everyone.

26

27 ***Fire Chief Reports.**

28

29 Chief Sommers would like to thank Director Bremer for her work with
30 Business Manager Cary on the Budget and her time with that.

31

32 Chief Sommers presented our newly appointed Assistant Fire Chief Russell
33 Barnum, with everything that Director Herron just spoke of, we were not able
34 to do a true Badge Pinning. Chief Sommers would like to give Public
35 Acknowledgment, AFC Barnum was promoted March 2, 2020 and the first
36 COVID-19 positive patient was that Friday. AFC Barnum has done
37 outstanding job so far and Chief Sommers knows he is going to be a great
38 addition to that position.

39

40 Chief Sommers reported that the Basin Chiefs wrote a letter to State
41 Senators in support of the Lake Tahoe Restoration Act for the \$209 million
42 dollars, but the majority of that goes to water purveyors. Chief Sommers
43 stated that we are very lucky Incline to only have one water purveyor as
44 there are about 27 around the Lake and they all of a sudden jumped on this
45 Restoration Act money saying it was Fire Prevention, some of it was not and
46 they have caught them on that and are working through those issues.

47

48 Chief Sommers said we are going to support upgrading the infrastructure
49 around the Basin for Fire Protection.

50

1 Chief Sommers added that during the last Board of Directors Meeting that
2 was held, there was discussion about the Public Pier, which came to a halt,
3 but everything is slowly to ramp up and that is included.
4

5 Chief Sommers said that WM, pine needle collections, with WM's decision not
6 to collect green waste, more specifically pine needles, Chief Sommers said he
7 spoke to DC Powning and AFC Barnum, on what can we do that is the right
8 decision for the right reason for this Fire District. Chief Sommers said that for
9 a little time and very little exposure, to the virus, we are going to get some
10 of these pine needles; no additional equipment will be purchased. We had
11 some filler time, that is all that it has been considered it has not a dedicated
12 true function, it is a filler for the Crews of both Fuels and if Line Personnel.
13 Maybe if we need to borrow equipment we can talk to Director Costalupes
14 but we were able to borrow a dump trailer. Chief Sommers added that he is
15 receiving emails on both sides, people are appreciative, and other people are
16 telling him to stop for all kinds of reasons. We are going to continue through
17 June 1st, and with all due respect Chief Sommers stated that he is leaving the
18 contract issues to Incline Village General Improvement District (IVGID) and
19 WM, although a lot of people want him to get involved, Chief Sommers said
20 he will not get involved.
21

22 Chief Sommers said he is running into road blocks when it comes to the Tax
23 Revolt, he has asked people; he has sent emails and will figure out what to
24 do with that.
25

26 Lastly Chief Sommers said that this is a very functional Board, and with Legal
27 Counsels permission we were able to accept a donation of \$250,000 without
28 coming officially in front of the Board in a Board meeting due to the current
29 State Ordered Mandates with the caveat that we talk about the donation
30 today. The Dave and Cheryl Duffield Foundation have graciously given us this
31 donation specifically for this boat. Chief Sommers added that it is pretty well
32 known that the Duffield family is very much in favor of the NLTFPD, in the
33 past, they have asked what we need and tell us to shoot for the moon, we
34 have in the past and have gotten halfway there, this year we went to Mars
35 and they got us there. There are some requirements as shared in the
36 agreement that was sent to the Board and we are going to work through
37 those requirements. Once Chief Sommers was able to disclose this in a Board
38 meeting, we are going to come out with a press release to their liking on
39 that, as that is what they want to see and they want to see the a sticker on
40 the boat with their foundation name on it, the Dave and Cheryl Foundation.
41 Chief Sommers confirmed that the money is in the bank and the contract
42 obligations will be fully coming out in the next FY.
43

44 Chief Sommers stated he had nothing further to report unless the Board had
45 questions for him.
46
47

48 Director Costalupes asked Chief Sommers when the boat was going to go
49 into service.
50

1 Chief Sommers replied that we will not accept the boat until
2 October/November.

3
4 Chair Herron wanted to provide an update on the subject of pine needles,
5 IVGID was on the phone with WM yesterday, and WM said stickers were in
6 the mail and Chair Herron asked if when Board members receive their
7 stickers if they could email her and let her know because they are supposed
8 to start

9
10 Director Cross asked Chief Sommers for an update on Dispatch.

11 Chief Sommers replied that we have a fairly significant decision, on July 1st,
12 we will be going with Grass Valley Emergency Command Center, Washoe
13 County Sheriff's Office (WCSO) verbally knows and have told Chief Sommers
14 they understand why. We have gotten numbers, not in writing but in more
15 than one occasion verbally, and we will be paying \$264,000 a year for
16 Dispatch services, which is cheaper than we pay Washoe County Sherriff's
17 Office with a 5% increase. It is a three-year contract, the first year is
18 \$264,000, second year is \$264,000 plus a 5% increase, and the third year is
19 the same scenario. We are very excited about it. It is going to help daily
20 operations because they dispatch for half of the basin, the California side as
21 we are going into North Tahoe almost daily. Switching between radio
22 platforms, they are not really going where the resources are, that is going to
23 us. The incident TV's that were thankfully just approved in the Budget, is the
24 status lookup for our personnel to see where our rigs are and for its closets
25 resource to respond. If our medic unit is coming back from Tahoe Forest
26 Hospital and Grass Valley (GV) does not know it and on one street over off
27 Highway 267 they break a full arrest, GV has no idea that our resources are
28 there and more than willing to help. Going to GV and using a makeshift Auto
29 Vehicle Locator (AVL). Now they will be able to say, Medic 11 is right next to
30 this life-threatening incident, yes it is in North Tahoe but it is covered under
31 the mutual aid agreement, they are going to go to the call. Chief Sommers
32 also said that the customer service not only for NLTFPD but for everybody on
33 this side of the basin is going to be great. This is part of the big grand
34 scheme things of getting a Basin wide Dispatch center, which is still being
35 researched by the Department of Homeland Security (DHS) for funding. Chief
36 Sommers informed the Board that July 1, 2020, we are going to GVCC. There
37 is a logistic issue that AFC Barnum and Battalion Chief Green (BC Green) are
38 tackling and it is building the circuits that will transfer information such as
39 name, phone number, call back information that will show up in their system.
40 By Law Washoe County will remain Public Safety Answering Point (PSAP) and
41 911 Rules, (we pay a 911 tax for our calls to be answered in Washoe
42 County), but from there we are able to go to where we need to go to get the
43 job done.

44
45 Director Cross asked if the data transfer was virtually instantaneous.

46
47 Chief Sommers replied yes it is. It has more bandwidth than anything he has
48 seen. 20 simultaneous calls can taken, and there is more information coming
49 across. There are now programs with video calling capabilities, and the
50 responding personnel can see what they are facing upon arrival and if

1 someone is lost, they can see landmarks to come find you.

2
3 Director Costalupes asked Chief Sommers if GV was hooked up with Cal-Fire
4 and mentioned that California had many resources.

5
6 Chief Sommers replied that it is Cal-Fire; he said that our contract would
7 read Cal-Fires. Chief Sommers informed the Board that we are gaining Cal-
8 Fires expertise in Dispatching. They staff their Command Center with a
9 Battalion Chief, five Captains and eight Firefighters, so when you call 911,
10 you are talking to somebody who has been in the field and knows exactly
11 what we could be up against when responding. They take command of that
12 incident right from the get go. Chief Sommers said we are gaining that
13 expertise and that when it comes to resources that will be a discussion down
14 the road, as it can get very technical. Right now, if we have a wildland fire on
15 IVGID land, which we hope does not ever happen, but if, we have a fire on
16 what we call local responsible area, GV is going to give their air resources,
17 which is unheard of, but they will do that. The contract itself has cleared
18 California Contract Office, because we are on uncharted waters, a Nevada
19 Agency being dispatched by a California agency, like between Clark County
20 and San Bernardino, Alpine and Douglas, our contract did come out of their
21 office blessed, and they will be giving us a copy that Chief Sommers will give
22 to Legal Counsel.

23
24 Vice-Chair McKay said that it had been mentioned they are pushing for
25 another round of funding in the Basin and that water purveyors are going to
26 get a big chunk of that, and he asked how that was going to affect our future
27 Fuels Management Revenues for our projects.

28
29 Chief Sommers said that this is Lake Tahoe Restoration Act which is a
30 different funding source. Chief Sommers added that we have not seen
31 anything from Lake Tahoe Restoration Act. That \$9 million from the Lake
32 Tahoe Restoration Act that has only come out that we as a Fire District feel
33 can we can support, overall it is over \$60 million that are still out there and
34 up for grabs, we will be going after that, but does not impact Fuels right
35 away.

36
37 Director Cross took the moment to recognize Chief Sommers for his
38 foresight, seeing the freight train of this Dispatch coming, being proactive
39 and doing a really amazing job getting us as a community what seems will be
40 a better service, thank you Chief Sommers.

41
42 *Chief Officers Reports.

43
44 AFC Barnum, began by thanking Chief Sommers for his confidence in taking
45 the position. Chief Sommers advised that it was going to be a challenge and
46 they would ease into the position, but because of current circumstances, that
47 really did not happen.

48
49 AFC Barnum reported that Operations has been doing COVID-19 mitigation
50 for the last two months. It started out with a lot of fear and anxiety both

1 from the Public's point of view as well as our employees. Our main focus has
2 been to keep the people in the organization safe so that they can continue to
3 deliver the care and responses that are due. We are a small department and
4 if we lose any people it could be devastating to our ability to respond so that
5 has been our main focus. AFC Barnum said that working with our Infection
6 Control Officer, Jill Anderson, along with the Collective Bargaining Group and
7 Chief Sambrano, Emergency Medical Services Chief (EMS); within 48 hours of
8 the first positive COVID-19 patient they were able to complete a plan for all
9 campuses in the District. This was done keeping the focus that our
10 employees are safe so they can continue to deliver care. AFC Barnum said
11 this has been a challenge this is a family unit that goes on vacation for four
12 days and then comes back to the family unit. We had to come up with things
13 that are pragmatic and practical at the same time without overreacting to
14 affect the way we deliver our services. Everybody has been great; there has
15 been a lot of support from everybody in the organization. The goal post
16 keeps moving and we are trying to figure it out, he added that we are at a
17 really good place, we have not had anyone test positive. We have had to
18 adjust how we process our sick time and the Bargaining Group has been very
19 helpful with that as they want to stay safe as well. DC Powning and Chief
20 Sommers have spent some time at the Incident Management Team in
21 Washoe County, and it goes back to the more we are involved the more that
22 we can protect out District. They were instrumental in getting some of the
23 things we needed up here at the District, N95, disinfectants, things that we
24 were not able to obtain anywhere else. Our next big challenge is Personal
25 Protective Equipment (PPE), making sure that we are protected. Right now
26 we are in sustainable, but that could change any time as we do not know
27 when supplies will change or available but we have a lot of contingencies in
28 place if that does happen.

29
30 AFC Barnum reported that our call volume has been reduced 30% between
31 these same periods last year. That comes due to people being fearful not
32 wanting to go to the hospital because they do not know what or if they will
33 get something if they do go and people are not out getting in trouble.

34
35 AFC Barnum announced that it was EMS week; we would usually be doing
36 tours and activities. We do have a reopening plan, for portions of the
37 campus, and when we get further guidance from the Governor we will
38 implement those and we will do it gradually to keep the employees safe.
39 AFC Barnum reported that we did get a new Engine and Engineer Leijon is
40 getting it ready. The engine has a three-year warranty versus mileage
41 warranty and will go to Station 13, as that station goes on Mt. Rose Highway
42 a lot so if anything goes wrong can be taken back to the manufacturer. AFC
43 Barnum said that in October, we will get boat, and we will have to go up to
44 Seattle for boat worthiness and we will send some people to train and bring it
45 down.

46
47 AFC Barnum also reported that Wildland Season is coming; he and DC
48 Powning have spent a lot of time together as it is another uncharted
49 territory because of COVID-19 but they are trying to work through it.

50

1 Lastly, AFC Barnum reported that he and BC Green went to GVCC and were
2 very impressed. They do a lot with a little, they do it very efficiently, they do
3 so much more with what they have because they efficiently dispatch and he
4 believes we are going to gain a lot from it being Command Center and not a
5 Dispatch. GVCC is receptive to changes; they usually say yes or try to see
6 what they can do for us. It is really refreshing to obtain that perception from
7 a Dispatch Center.

8
9 End of Report, no questions for AFC Barnum from the Board.

10
11 ***Fuels Management Reports.**

12
13 DC Powning reported that Compliance Officer Erick Rodriguez, Logistics
14 Manager Alan Green, Rod Collins, Fire Chief Sommers, and he recently
15 finished assisting Washoe County, Cities of Reno/Sparks with the Incident
16 Management Team during the COVID-19 response; it was a great learning
17 experience.

18
19 A contract with NV Energy was executed to provide operational and
20 management resources to perform hazardous fuels reduction work within
21 their grid system and infrastructure, with a priority focus within and around
22 the NLTFPD and then move throughout the state based on other
23 needs/priorities and work conditions, to comply with Senate Bill 329. The
24 staffing, equipment, supplies, and administrative functions are 100% funded
25 by NV Energy. Lots of "First Entry," work needed in addition to ongoing
26 maintenance requirements throughout the State of Nevada and this will
27 provide for ample cost saving opportunities towards the Fire District.

28
29 DC Powning reported that Crews have begun work as of this week, and are
30 currently participating in their critical training and paperwork process, will be
31 starting project work on Sunday 5/24/20 and continuing operations
32 throughout the remainder of the field season.

33 Rifle Peak will be staffed with 22 personnel and performing chipping
34 operations for NTFPD/NLTFPD and mainly working in North Tahoe Regional
35 Park for the summer, with a schedule of Wednesday-Saturday.

36
37 Slide Mountain will be staffed with 20 personnel and mainly performing work
38 in the NV Regional Project in Mill Creek behind PRS and Diamond Peak Ski
39 Resort, with a schedule of Sunday-Wednesday.

40
41 Incline (NV Energy) will be staffed with 10 personnel and performing NV
42 Energy grid/infrastructure work on allowable lands within Incline
43 Village/Crystal Bay and potentially assisting in Douglas County or other
44 priorities afterwards, with a schedule of Monday-Thursday.

45 DC Powning informed the Board that there have been multiple staffing
46 changes due to the new contract with NV Energy. Zac Bray, Fuels/Prevention
47 Specialist was promoted to Fuels Management Officer (FMO), with a focus on

1 getting the NV Energy projects started locally and throughout the State, this
2 position is 100% funded by NV Energy.

- 3 ○ Emory Paul has been hired as a Captain for the NV Energy folks and
4 comes to us from NDF, this position is also 100% funded through NV
5 Energy.
 - 6 ○ Ryan Dominguez, Crew Supervisor for Rifle Peak was promoted to
7 Fuels/Prevention Specialist.
 - 8 ○ Jeff Ellis, Crew Captain for Slide Mountain was promoted to Crew
9 Supervisor for Rifle Peak.
 - 10 ○ We have more vacancies, but we are wanting to see how initial
11 operations and coordination goes before we fill those vacancies, if all
12 goes well and all parties are comfortable with the overall operation we
13 may be entertaining this process next fall/winter.
 - 14 ○ An additional change due to the NV Energy contract would be moving
15 the current Squad Bosses to Full Time Employees (FTE's) come July 1,
16 2020, which will be funded 50% by NLTFPD and 50% by NV Energy,
17 which will actually save the Fire District a lot of money annually. This
18 will provide year-round resources for NV Energy operations.
 - 19 ○ We will be able to provide additional resources in the off-season to NV
20 Energy Operations with our FT staff when we are unable to perform
21 work locally due to weather conditions, another cost savings to the
22 Fire District.
- 23
 - 24 ● NV Energy will be purchasing two Type VI engines for this module to work
25 out of later this summer.
 - 26
 - 27 ● We have hired two seasonal Defensible Space Inspectors, funded 100%
28 through the Tahoe Network of Fire Adapted Communities (TNFAC) Grant; Will
29 Renfort and Chris McMasters and they are also currently going through
30 training.
 - 31 ○ Defensible Space Evaluations (DSE's) will begin throughout the Fire
32 District starting June 1, 2020.
 - 33 ○ Due to COVID-19 there are no plans to have Block Parties within our
34 jurisdiction, we will be evaluating other options or opportunities as
35 time goes on.
 - 36
 - 37 ● Chipping within NLTFPD will start June 1, 2020, we are accepting requests for
38 both chipping and DSE's.
 - 39
 - 40 ● All Fuels Division resources are following recommendations/guidelines
41 provided by CDC, the Health District, and the Great Basin/National
42 Coordination Centers in respect to Operations/Procedures when it comes to
43 local day-to-day operations and fire mobilization throughout the Western
44 United States.
 - 45

1 Fuels took possession of the two new Crew Hauls from Braun Northwest in
 2 March and are happy and excited for the purchase. The vehicles are available
 3 for viewing in the bays if anyone is interested in looking at them.

4 End of report.

5
 6 ***Prevention Reports**

7
 8 NLTFPD Prevention submitted the following report:

9
 10 **Prevention Report for April 2020 (22 regular working days)**

- 11 **A. Inspections Completed = 79**
- 12 1. Business License, Reoccurring/Annual, Re-inspections, Complaints
- 13 = 15
- 14 2. Burn permit = 1
- 15 3. Const. = 37
- 16 4. D-Space (const. related) = 17
- 17 5. Fire drills = 0
- 18 6. Knox Box = 9
- 19 **B. Plan review = 67 (includes: initial, corrections, and revisions)**
- 20 1. WC = 48
- 21 2. NLTFPD = 11
- 22 3. Pre-TRPA = 8
- 23 **C. NLT construction permits (fire sprinkler, fire alarm, kitchen hood**
- 24 **suppression, residing) issued = 6**
- 25 **D. Burn Permit issued = 1**
- 26 **E. Fees**
- 27 1. NLT & Pre-TRPA review, permit, and inspection fees (billed for April
- 28 2020) – \$4,884.00
- 29 2. WC review & inspection fees (billed for April 2020) – \$2,068.5
- 30 **F. Fires Investigated = 2 (1 local, 1 outside agency assist)**
- 31 **G. Training hours = 67**

32
 33 ***Business Manager Reports.**

34
 35 Business Manager Cary had no further report, she would like to just Thank
 36 Administrative Assistant Andreina for all of her work and working late with
 37 her to get everything done, and she truly appreciates.
 38 Business Manager Cary has a Resolution that needs signatures by Director
 39 Bremer and Chair Herron.
 40 Lastly, Business Manager Cary would like to say Thank You to the Board for
 41 making this process livable, Business Manager Cary really appreciates their
 42 concerns and insights.

43
 44 Chair Herron also thanked Director Bremer for working with Business

1 Manager Cary during this time of uncertainty and since we could not hold the
2 normal workshop, the extra time spent today was well worth it.

3
4 *Public Education Information Officer Reports.

5
6 2.20 – 5.20.2020 Program Summary
7 Community Safety & Education
8 BOD Meeting, Wednesday, 5.202020
9

10 PROGRAM UPDATES:

- 11
- 12 1. COVID-19 Information Updates
 - 13 a. Began mid-March
 - 14 b. Joined Regional Joint Information Center
 - 15 c. Daily zoom updates, sharing updates on our social sites
 - 16 d. As of 5/15 updates will be twice a week (Mon, Thursday)
17 from Washoe Health District
 - 18
 - 19 2. Community Blood Drive – scheduled for Fri 3/27/2020/CANCELLED
 - 20 a. Station #11 9a – 5p
 - 21 b. Sign up @ www.bloodhero.com
 - 22
 - 23 3. Realtor Presentation with Chief Sommers – Tue 3/10/20
 - 24
 - 25 4. CPR @ Incline Middle School – Wed 3/11/2020
 - 26 a. Taught 72 students
 - 27 b. Thank you, Jim Whitson and Janet Glenny,
 - 28
 - 29 5. NV Wildfire Awareness Month (NV WAM) in May and Lake Tahoe
30 Wildfire Awareness Month (LT WAM) In July
 - 31 a. 2020 theme for NV WAM is 'Wildfire Knows No Boundaries.
32 Make Yours.'
 - 33 b. 2020 theme for LT WAM is 'Fight Fire with A Plan' (Take Care
34 LT Fire Campaign)
 - 35 c. Activities have been postponed. Outreach messaging is on
36 line at Living With Fire website, Facebook and Instagram
 - 37
 - 38 6. EMS Week 5/17 – 5/23, 2020 theme "Ready Today. Preparing For
39 Tomorrow."
 - 40 a. Ambulance visits to Incline Elementary School scheduled for
41 5/26,5/28/CANCELLED
 - 42 i. Online information and activity sheets sent to schools
 - 43
 - 44 7. Community Pancake Breakfast – scheduled for Fri
45 7/3/2020/CANCELLED
 - 46 a. North Shore Firefest - scheduled for Sun
47 8/22/2020/CANCELLED
 - 48 i. Partners – Parasol (host), TRCD, CERT, IVGID, WCEM,
49 WCSO, NV Energy, NV State Lands, USFS

- 1 ii. 4 info stations – Def Space & TN FAC, RX Fire,
- 2 Emergency Preparedness, Home Fire Safety & Short-
- 3 Term Rentals
- 4
- 5 8. FEMA desk review for EMW-2016-F0-04514 submitted 8/22/2019
- 6 a. Submitted Purchasing and Property Control & Inventory
- 7 Management policies along with closeout module on
- 8 1/24/2020.
- 9 b. 2019 AFG Open Application Period 2/2/2020 – 3/13/2020
- 10 i. Submitted grant for radios \$176,798.57
- 11 (\$168,379.59/federal; \$8,418.98/non-federal match
- 12 (5%)
- 13 1. 88 radios/mobile and portable; fuels and ops
- 14
- 15 9. CPR/American Heart Association Training Center Classes:
- 16 a. Feb 20 – May 20, 2020: 91 classes, 325 students
- 17 i. ACLS – 20 classes, 57 students
- 18 ii. BLS - 43 classes, 167 students
- 19 iii. Heart saver – 9 classes, 48 students
- 20 iv. PALS – 14 classes, 25 students
- 21 b. 111 AED’s placed throughout Incline Village/Crystal Bay
- 22
- 23 10. Media Coverage:
- 24 a. Google Analytics:
- 25 a. Facebook page – total likes 4,477 (last month
- 26 4,441)
- 27 b. Instagram – 1,697 followers (last month 1,600)
- 28 c. Twitter – 942 (last month 92)
- 29 d. Website – March - May 2020: 2,710
- 30 3,782 sessions (Feb 1,326)
- 31

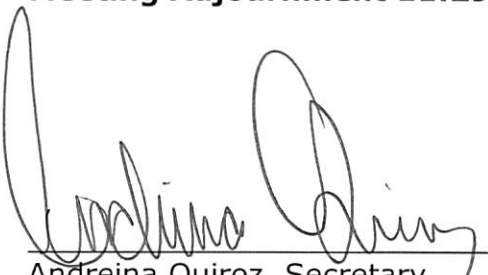
32 *Local 2139 Union Reports.

33
34 No Report.

35
36 ***NRS 241.020 re: Public Comment.**

37 This is a Time for the Public to Comment on any Matter, Whether or Not it is
38 Included on the Agenda of this Meeting.

39
40 **Meeting Adjournment 11:29.**

41
42
43
44
45
46
47
48 
Andreina Quiroz, Secretary

49
50

Susan Herron, Chairman