

1 **NORTH LAKE TAHOE FIRE PROTECTION DISTRICT**  
2 **BOARD OF DIRECTORS MEETING MINUTES**

3  
4 **July 15, 2020**  
5

6 **LOCATION:** 863 Tanager, Incline Village, Nevada.  
7

8 **MEETING CALLED TO ORDER:** Chair Herron called the meeting to order at  
9 12:00 p.m.  
10

11 **A Minute of Silence in honor of the passing of Geno Menchetti, long**  
12 **time attorney to the NLTFPD. The Board of Directors will each be**  
13 **offered the opportunity to speak.**  
14

15 Chair Herron began by stating that on June 18, 2020 long time North Lake  
16 Tahoe Fire Protection District Attorney Geno Menchetti succumbed to injuries  
17 sustained from a car accident on his return from his beloved second home in  
18 Cabo San Lucas, Mexico. Mr. Menchetti was not only our long time Attorney  
19 but he was a great friend to all who worked for and currently works for the  
20 North Lake Tahoe Fire Protection District. Mr. Menchetti was a community  
21 member who full participated within the community he lived in. He was an  
22 expert pancake flipper at our Annual Pancake Breakfast. He understood the  
23 need to a work/life balance through his distinct wit and humor; he managed  
24 to positively influence all those who he came in contact with. Chair Herron  
25 said she personally does not think that there is anyone within the  
26 communities of Incline Village and Crystal Bay who does not have a "Geno,"  
27 story. He will be sorely missed, and our sincerest condolences are extended  
28 to all who knew him and loved him.  
29

30 Chair Herron presented the Directors with the opportunity to say a few  
31 words about Mr. Menchetti.  
32

33 Vice-Chair McKay began by saying that Mr. Menchetti has a lengthy list of  
34 community accomplishments, first by serving the District superbly as District  
35 Counsel for decades, achieving Criminal Prosecutor for the Nevada Attorney  
36 General's Office. In his law firm, he was also quite a Philanthropist with the  
37 Shakespeare Festival, working the ticket booth at the Optimist Club picnic  
38 every year for over 30 years; he was a Rotarian President to both morning  
39 and afternoon Rotary Clubs and a long time member. Vice-Chair McKay added  
40 that what was interesting about him besides his personality he was great  
41 counselor, he cared for this town and did a lot of stuff, and his passing is a big  
42 loss for Incline Village. He was quite a character and a hard worker, before  
43 cancer and after cancer, Mr. Menchetti changed his attitude a lot as far as his  
44 priorities, his personality, and his attitude. Vice-Chair McKay concluded by

1 expressing that this is a big loss for the community, and Vice-Chair McKay  
2 expressed his well wishes to Mr. Menchetti.

3  
4 Secretary-Treasurer Bremer had no comment.

5  
6 Director Costalupes began by commenting that Mr. Menchetti was his personal  
7 Attorney/Counselor. Mr. Menchetti used Director Costalupes services to make  
8 improvements at his house. Director Costalupes said that when he went to  
9 Mr. Menchetti for professional situations with him, first Mr. Menchetti would  
10 talk him down for fifteen minutes as a sign he liked you and would ultimately  
11 give you excellent results. Director Costalupes also said he learned a lot from  
12 Mr. Menchetti and that Mr. Menchetti was a great person, they were also  
13 friends from the dog park and that he recognized Mr. Menchetti's soft spot for  
14 everything and everybody. Directors Costalupes added that Mr. Menchetti in  
15 the last decade, fought hard against cancer and his back problems. Director  
16 Costalupes admitted that when he heard the story about Mr. Menchetti's car  
17 accident coming home, and imagining the pain that he must have been in, it  
18 brought a tear to his eye. Director Costalupes said he knows that Mr.  
19 Menchetti is resting and it is his personal belief that one day we will all be  
20 together again. Director Costalupes concluded by saying that he is a better  
21 person because of Mr. Menchetti.

22  
23 Chief Sommers began by saying that he concurred with what has been shared  
24 about Mr. Menchetti. Chief Sommers added that he had known Mr. Menchetti  
25 as long as he could remember as his dad and Mr. Menchetti had been friends  
26 for a very long time. Chief Sommers expressed his appreciation for Mr.  
27 Menchetti and said that he would not be where he is today without Mr.  
28 Menchetti and he cannot thank him enough for that and the District will always  
29 remember Mr. Menchetti.

30  
31 Chief Sommers asked the Board if it would be okay with them to leave Mr.  
32 Menchetti's name sign out for Legal Counsel during today's meeting and the  
33 Board agreed.

34  
35 Chair Herron held a Minute of Silence in honor of the passing of Geno  
36 Menchetti, long time attorney to the NLTFPD.

37  
38 **\*Roll Call of the North Lake Tahoe Fire Protection District Board of**  
39 **Directors:** Upon roll call, the following Board Members were present:  
40 Susan Herron, Chairman; Greg McKay, Vice-Chairman; Denise Bremer,  
41 Secretary-Treasurer, James Costalupes, Director.  
42 Art Cross, Director; Absent.

1 **\*Guests present:** Fire Chief Ryan Sommers, NLTFPD; Assistant Fire Chief  
2 Russell Barnum, NLTFPD; via teleconference, Legal Counsel Alex Velto;  
3 Business Manager Sharon Cary, NLTFPD; Logistics Manager Alan Green,  
4 NLTFPD; Administrative Assistant/Board Secretary Andreina Quiroz,  
5 NLTFPD, via teleconference Marty Johnson, JNA Consulting Group LLC, via  
6 teleconference Ryan Henry, Sherman & Howard, LLC.

7 **Approval of Agenda:** Approved as submitted.

8  
9 **\*NRS 241.020 RE: Public Comment. This is a Time for the Public to**  
10 **Comment on any Matter, Whether or Not it is Included on the**  
11 **Agenda of this Meeting.**

12  
13 **CONSENT AGENDA:** Approved as submitted.

14  
15 **Approval of Minutes of the June 17, 2020 Board of Directors Meeting.**

16  
17 **Review of Accounts Payable for June 2020.**

18  
19 **Approval of the June 2020 Monthly Management Report.**

20  
21 **NEW BUSINESS**

- 22  
23 1. Discussion of and Possible Action on a resolution designated by the short  
24 title "2020 Medium-Term Bond Resolution"; authorizing the issuance of  
25 and specifying the terms and conditions of the North Lake Tahoe  
26 Fire Protect District, Nevada, General Obligation (Limited Tax) Medium-  
27 Term Vehicle Acquisition and Refunding Bonds, Series 2020, in the  
28 maximum aggregate principal amount of \$3,520,000, for the purpose  
29 of financing vehicles and related equipment for the District and  
30 refunding certain outstanding obligations of the District; and authorizing  
31 the District's Business Manager to specify certain details concerning the  
32 bonds presented by Business Manager Cary.

33  
34 Business Manager Cary began by saying that we have been talking  
35 about financing equipment, such as the engines, crew haulers etc.  
36 Business Manager Cary proceeded to introduce the Districts Financial  
37 Advisor, Marty Johnson, with JNA Consulting Group who suggested we  
38 re-finance our bond on the building and Ryan Henry, with Sherman &  
39 Howard LLC, our Bond Counsel who assisted with procuring bond, both  
40 calling in via teleconference.

41  
42 Business Manager Cary turned the meeting over to Mr. Johnson, but not  
43 before informing Mr. Johnson that the Board of Directors were all given  
44 copies of the Bid Summaries.

1 Mr. Johnson began by introducing himself to the Board and guests, as  
2 Marty Johnson Financial Advisor to the North Lake Tahoe Fire Protection  
3 District (NLTFPD) with JNA Consulting Group. Mr. Johnson then informed  
4 the Board that we authorized a Medium-Term Financing that did receive  
5 approval from the State of Nevada, Department of Taxation. As part of  
6 the process to re-financing the bonds, we received bids from six  
7 different banks, and Mr. Johnson said he had given us two options to  
8 choose from, as shown on the Bid Summary. Mr. Johnson informed the  
9 Board that re-financing from First Foundation Bank and Pinnacle Bank  
10 were not good options. Mr. Johnson added that the other three bids were  
11 good, but clearly, the best choice came from JP Morgan Chase Bank.

12  
13 Mr. Johnson stated that he would walk the Board through the verbiage  
14 of each of the banks for re-financing, and he would like to talk about  
15 recommendation and ultimately what the Board would need to do to  
16 execute.

17  
18 Mr. Johnson said the first portion of the Bids was the interest rate. JP  
19 Morgan Chase Bank gave us a rate for re-funding as well as for the new  
20 money; the vehicle acquisition and gave us a combined rate. Due to the  
21 way the math works out, for a callable version of their bid, the two rates  
22 gives us the best deal if we take the rate that does not allow pre-paying  
23 the bonds. The combined rate ends up being the best rate.

24  
25 Mr. Johnson also informed the Board that this rate is set, assuming that  
26 we accept this Bid today, which we can as part of the Adoption of the  
27 Resolution. Mr. Johnson advised that JP Morgan Chase does charge  
28 \$10,000.00 for their Bank Counsel and that fee is factored into these  
29 bids. Mr. Johnson said the prior redemption is the big difference between  
30 the two bids and referred to the column on the Bid Summary that shows  
31 the 1% and informed the Board that those bonds could be prepaid on  
32 August 1, 2022, and if we chose, the 1.09% rate we cannot pay bonds  
33 off early. Both of these scenarios assume that the bonds are qualified,  
34 meaning that NLTFPD will be limited to issuing \$10 million this calendar  
35 year, since this is the only deal we expect to do and this is the only debt  
36 we will have outstanding, therefore that should not be an issue at all.

37  
38 Mr. Johnson indicated for the Board to look at the Bid Summary for the  
39 Net Results, the True Interest Cost (TIC), is the effective rate that takes  
40 into account all of the transaction cost, that rate is used because that  
41 homogenizes things between the banks and the Bank Counsel fee and  
42 those that do not. Mr. Johnson informed the Board that the Bid  
43 Summary shows that we would have \$1.5 million after cost for the  
44 project under either scenario. Mr. Johnson added that the refunding

1 savings are a little different because of the rate that is applied to the  
2 Refunding Bonds. In both cases, we are saving quite a bit more than  
3 when we expected to when we started this process.  
4

5 Mr. Johnson said that on the Bid Summary, the last two lines are what  
6 we really need to look at when deciding which option to go with. The  
7 first of the two is the increase in Annual Debt Service (ADS). The Debt  
8 Service that we are adding as result of the new financing for vehicles.  
9 Mr. Johnson said that if we are able to prepay the bond, it is \$166,400,  
10 if we do a deal where we cannot prepay, it will be \$164,100, so there is  
11 a little bit of a difference. The total Debt Service includes what we are  
12 going to pay on the Refunding Bond, the new vehicle acquisition bonds,  
13 and all of that. That difference is about \$3,657,000 compared to  
14 \$3,634,000, a saving of about \$23,000 over the life of bond. Mr.  
15 Johnson added that given that it is exceptionally unlikely that we would  
16 ever refinance something at 1.83% interest rate, especially with the size  
17 of the transaction that would be pre-payable, the only reason to have a  
18 call feature is if we think that there is going to be a reason we want to  
19 pay this off for example if we have cash available, or we need to  
20 restructure them for the purpose of budget. The odds of that over the  
21 next ten years are fairly low and Mr. Johnson said he does not expect  
22 the current Pandemic to last forever and it is more than likely that we  
23 would end up with interest earnings for more than what we saved by  
24 paying these bonds off. There can be some benefits from having the  
25 redemption feature on the bond. Mr. Johnson advised the Board that his  
26 recommendation would be to consider the transaction at the 1.09%  
27 interest rate, and not have a call feature because that gives the absolute  
28 most savings overall and lowest overall interest cost.  
29

30 Mr. Johnson asked if the Board had any questions.  
31

32 Chair Herron thanked Mr. Johnson and asked the other Board members  
33 if there were any questions.  
34

35 Vice-Chairman McKay asked if having a callable was worth having a little  
36 bit of extra money or not.  
37

38 Chair Herron asked what the term on these bonds were.  
39

40 Business Manager Cary replied that the term is ten years and that the  
41 Refunding Bonds would be paid off in 2024. The bonds we are paying,  
42 Debt Service bond, is the new money that we would not be able to do  
43 callable.  
44

1 Business Manager Cary said at a 1.09% interest rate, she does not know  
2 that we would ever want to pay them off before the ten years are up as  
3 it is such a great rate. Business Manager Cary stated that she knows  
4 when we refunded the original bonds, we could not believe that interest  
5 rate at the time. There is always a chance of interest rates going down  
6 even more, but Business Manager Cary said she does not see where we  
7 would refinance or pay it off.

8  
9 Mr. Johnson added that the only reason we are able to refinance the  
10 outstanding bonds today, is because we were already going to do a  
11 transaction for the vehicle acquisition. If the refunding had to shoulder  
12 all of the issuance cost even though there is a good drop in interest  
13 rates, the size of transaction does not generate enough savings to  
14 overcome what the fees are to do the transaction to pay the Bank  
15 Counsel Fee. Mr. Johnson also said that he does not know that we would  
16 ever use the redemption feature but in talking with Business Manager  
17 Cary, she references that both of these are all excellent bids so there is  
18 no right or wrong answer in this case. If the Board prefers to have the  
19 call feature and be able to have the option to do something with these  
20 bonds, it will not be a financial detriment because both bids are much  
21 better than we expected and both excellent.

22  
23 Chair Herron thanked Mr. Johnson for his recommendation and called  
24 for a motion.

25  
26 Vice-Chairman McKay made a motion to Approve the "2020 Medium-  
27 Term Bond Resolution"; authorizing the issuance of and specifying the  
28 terms and conditions of the North Lake Tahoe Fire Protect District,  
29 Nevada, General Obligation (Limited Tax) Medium-Term Vehicle  
30 Acquisition and Refunding Bonds, Series 2020, in the maximum  
31 aggregate principal amount of \$3,520,000, for the purpose of financing  
32 vehicles and related equipment for the District and refunding certain  
33 outstanding obligations of the District, approving the JP Morgan Chase  
34 non-callable bid.

35  
36 Motioned was seconded by Director Costalupes.

37  
38 Chair Herron asked if there were any comments.

39  
40 Secretary-Treasurer Bremer said that she was still questioning the  
41 callable versus non-callable, as she would like to see the callable  
42 personally.

1 Vice-Chair McKay said the cost between the two is not much and asked  
2 Director Costalupes what his thoughts were.  
3  
4 Director Costalupes replied that he would take the Financial Advisors  
5 advice and do the non-callable.  
6  
7 Vice-Chair McKay asked Chair Herron what her thoughts were.  
8  
9 Chair Herron replied that she could go either way as she looked at the  
10 callable and the chances of us not having to pay the tax revolt are slim  
11 to none and that the \$20,000 would probably help us but understands  
12 the other side too, and ten years would fly by.  
13  
14 Chair Herron called the question on the motion to approve the non-  
15 callable bid. Motion passed by Director Costalupes, Chair Herron, and  
16 Vice-Chair McKay all voting in favor and Secretary-Treasurer Bremer  
17 opposed.  
18  
19 Chair Herron thanked everybody for their hard work.  
20  
21 Business Manager Cary wanted to add that when the District did  
22 refunding before; we had some funds and decided not to pay off the  
23 debt because we were making more money in our bank account than  
24 we were if we paid off the debt account. It made more sense to keep  
25 paying what we were paying because we were making more money on  
26 the money. Business Manager Cary asked if that made sense to  
27 everybody.  
28  
29 The Board assured Business Manager Cary that this all made sense.  
30  
31 Business Manager Cary said that with this she hopes everyone is more  
32 comfortable about the callable and non-callable.  
33  
34 Vice-Chair McKay asked how much this process cost us to reissue the  
35 bonds.  
36  
37 Mr. Johnson replied that all of the transaction cost including the Bank  
38 Counsel Bid that was part of the JP Morgan Chase bid are approximately  
39 \$70,000.  
40  
41 Business Manager Cary asked Mr. Henry if he had any comments or had  
42 anything to add.  
43  
44 Mr. Henry replied he had nothing else to add.

1  
2 Business Manager Cary and the Board thanked Mr. Henry.

3  
4 Chair Herron asked Business Manager Cary if this had to be signed today  
5 to lock in our rate per the rate formula.

6  
7 Business Manager Cary confirmed yes, it does.

- 8  
9 2. Discussion of and Possible Action to approve the First Amendment to the  
10 North Lake Tahoe Fire Protection District Post Retirement Plan and Trust  
11 Documents presented by Business Manager Cary.

12  
13 Business Manager Cary began by saying that this is a formality for the  
14 Board of Directors of NLTFPD. The trust documents for the Irrevocable  
15 Trust established in 2015, at the time of establishment, the Trust had a  
16 Calendar Year-End while the District is on Fiscal Year-End of June 30.  
17 Business Manager Cary added that trying to do actuarial studies for  
18 different parts of the year was becoming too complicated. Business  
19 Manager Cary referenced last year's presentation of Financial  
20 Statements and the fiasco that Other Post-Employment Benefits (OPEB)  
21 documents were and said it will help if we change the year-end to  
22 coincide with the Districts year-end.

23  
24 Business Manager Cary informed the Board that the Co-Trustees have  
25 already approved to make the changes and it is now up to the Board of  
26 Directors to approve. Business Manager Cary added that the other part  
27 of this is that in July of 2018, we had a new Collective Bargaining  
28 Agreement (CBA) that changed health benefits for retirees and how it  
29 payable to them and what their share was. Our Trust documents in 2015  
30 did not have the same information as our current CBA, so we are  
31 changing by Amendment to have our CBA and Trust documents the  
32 same.

33  
34 Chair Herron asked if there were any questions for Business Manager  
35 Cary. No further questions.

36  
37 Secretary-Treasurer Bremer made a motion to approve the First  
38 Amendment to the North Lake Tahoe Fire Protection District Post  
39 Retirement Plan and Trust Documents as presented.

40  
41 Motioned seconded by Vice-Chair McKay.

42  
43 No further comments.



1 Chair Herron called the question, all in favor, motion passes  
2 unanimously.

3  
4 Business Manager Cary asked Chair Herron and Secretary-Treasurer  
5 Bremer to please sign the appropriate documents.

6  
7 **OLD BUSINESS:**

8  
9 None.

10  
11 **REPORTS:**

12 \*Legal Counsel Reports.

13  
14 No Report.

15  
16 \*Board of Director Comments/Reports.

17  
18 No Report.

19  
20 \*Fire Chief Reports presented by Fire Chief Sommers.

21  
22 Chief Sommers stated that Director Cross had asked for an update on  
23 Short Term Rentals (STR's) and where that is. Chief Sommers informed  
24 the Board that there is not much progress due to COVID-19. The STR's  
25 are currently still allowed, but the County is status quo as of right now.

26  
27 Chief Sommers reported that last meeting he had mentioned that we  
28 are changing how we are responding to fires, through Nevada Master  
29 Mutual Aid, again there is no forthcoming, as we have not had any  
30 additional meetings, there have been a lot of first meetings, as more  
31 comes Chief Sommers will update the Board.

32  
33 Chief Sommers said that we have all been very busy with response to  
34 Fires outside of the Fire District not ever leaving the District short of  
35 personnel. Currently we have Slide Mountain in Panaca, Nevada. Chief  
36 Sommers also reported that Division Chief Powning (DV Powning) team  
37 was immobilized and they are in St. George Utah at the Turkey Farm  
38 Road Fire that started two days ago. Slide Mountain is at the Big  
39 Summit, which also started two days. The third crew, which is the NV  
40 Energy Crew, is doing a great job and they are getting fire experience.  
41 NV Energy is relying on our expertise and there are two Crew  
42 Supervisors that have good fire experience, so they are asking for that  
43 Crew to go out and analyze and protect NV Energy structure (power  
44 poles and power line structure) when it is safe to do so. They have been

1 to Poeville Fire and Numbers Fire so far. Rifle Peak is working here in  
2 town and they have also attending fires, but are working as chipping  
3 continues.

4  
5 Secretary-Treasurer Bremer asked how Dispatch is going.

6  
7 Chief Sommers replied that as of July 1, 2020, NLTFPD switched to Grass  
8 Valley Emergency Command Center (GVECC) for Dispatch services, and  
9 it has been amazing, we are getting great customer service, there are a  
10 few things to clean up which we are getting through. The Sierra Sun  
11 wrote article on the switch of Dispatch centers so the public is aware.  
12 Chief Sommers added that he has spoken to some community members  
13 that have had to utilize Dispatch service, and the community members  
14 all said it was seamless when they called 911 and everything transferred  
15 correctly. Chief Sommers informed the Board that so far there had only  
16 been one incident, where a caller attempting to report an emergency  
17 medical call for a child received a busy signal. This was due to many  
18 other community members attempting to call 911 to report the same  
19 call, which in turn sent a busy signal to GVECC, on the seventh transfer  
20 for the same call.

21  
22 Chief Sommers informed the Board that on September 10, 2020 the full  
23 technology for 911 calls to be transferred to GVECC with the caller  
24 information such as caller name and address will be put in place. When  
25 this is done GVECC will take up to 20 simultaneous calls, this should not  
26 allow of busy signals, however there is a fix for the busy signal between  
27 now and September.

28  
29 Director Costalupes inquired on if there was any determination on the  
30 cause of the Slide Mountain Fire.

31  
32 Chief Sommers replied that no, as that was Humbolt Toyabe Forest  
33 Service Fire (HTF). They had an investigator on the fire, and Chief  
34 Sommers received a few e-mails about community members wanting to  
35 submit a statement of what they saw. There was possible talk about  
36 fireworks but the investigators are still working on the investigation and  
37 he has not heard any other information as that information is held close  
38 until a determination has been made.

39  
40 \*Chief Officers Reports presented by Assistant Fire Chief Barnum.

41  
42 Assistant Fire Chief Barnum (AFC Barnum) reported that July 4 weekend  
43 the population density was higher than expected. We staffed above our  
44 normal staffing and we utilized all of our staff.

1  
2 AFC Barnum also reported that a new Telestaff, an Employee Resource  
3 Management tool, has been implemented. Telestaff will reduce the  
4 amount of time Administrative staff and Overhead Staff take to staff and  
5 deploy ambulances and resources, it is a ultimately a scheduling  
6 software.

7  
8 AFC Barnum informed the Board that the training for this month is Fire  
9 Fighter Safety and Fire Fighter Survival. AFC Barnum said for Fleet, all  
10 of the engines are in service. Emergency Medical Services (EMS)  
11 department, our Personal Protective Equipment (PPE) supply is still  
12 looking good and we are starting to receive movement with N95 mask's,  
13 we are safe and no longer in a crisis level for PPE.

14  
15 AFC Barnum stated that there is still debating on if we will be holding  
16 the Annual Paramedic Refresher this year. There will be meetings held  
17 to decide and see what the outcome will be.

18  
19 AFC Barnum said we have had resources go offsite to other jurisdictions  
20 to assist with Fires. AFC Barnum informed that Board that for the Slide  
21 Mountain Fire we actually had an engine and an ambulance at the  
22 Summit on an EMS call and we had an ambulance returning from Reno  
23 on an EMS transport, and they were the ones who spotted the smoke.  
24 Having us on scene really help to mitigate and keep the fire as small as  
25 possible.

26  
27 AFC Barnum said that we are very happy with Dispatch. GVECC is very  
28 helpful, receptive, and spend a lot of time making sure everything is  
29 working well.

30  
31 \*Prevention Reports presented by Interim Fire Marshal Donohue.

- 32  
33 I. Prevention Report, June 2020 (22 regular working days)  
34 (Inspector Smith deployed with Nat'l Guard for multiple days)  
35 A. Inspections Completed = **86** (fluctuating between months)  
36 B. Plan review projects received = **48** (includes: initial, corrections,  
37 and revisions) still accepting electronic  
38 C. NLT construction permits (fire sprinkler, fire alarm, kitchen hood  
39 suppression, residing) issued = **9**  
40 D. Burn Permit issued = **2**  
41 E. Fees (billed – 9,064.89 -consistent)  
42 F. Fires Investigated = 1 local, 1068 Tahoe Blvd (7 boats & 7 Jet  
43 Skis). Disposition: closed, Cause: Accidental

- 1 G. Training hours = 8
- 2 H. Considerable time was dedicated to assisting business
- 3 community, determining occupant loads, for Phase II re-opening
- 4 per Gov. Sisolak and Washoe County's directives
- 5 I. IVGID watermain & hydrant replacement – Martis Peak area
- 6 J. Knox program, thankyou FF Purinton/ Inspector Smith
- 7 K. Adjusting revising forms
- 8 1. Dispatch change
- 9 2. Website domain name
- 10 L. Burn permit – requires defensible space (like neighboring
- 11 jurisdictions)
- 12 M. Special event (pulled application for September)

13 \*Fuels Management Report as presented by Division Chief Powning.

14  
15 Fuels Management Report was covered by Chief Sommers in the Fire  
16 Chief Report.

17  
18 \*Business Manager Reports presented by Business Manager Cary.

19  
20 Business Manager Cary reported that it is year end and we are gearing  
21 up for the audit again. Business Manager Cary also reported that there  
22 is another OPEB change coming, it is Job Security for GASB Board  
23 Members, and advised the board to be prepared as there may be  
24 another finding again this year.

25  
26 Business Manager Cary wanted to express that she will miss Geno  
27 Menchetti very much.  
28 End of report.

29  
30 \*Public Education Information Officer Reports presented by PIO Rancourt.

31  
32 PROGRAM UPDATES:

- 33 1. Community COVID-19 Testing Fri 6/12/20 9a – 2p @ IVCH
- 34 a. Collaboration with Washoe County Health District,
- 35 Incline Village Community Hospital
- 36 b. 293 folks tested
- 37
- 38 2. Curbside Chipping & Defensible Space Evaluations began June
- 39 1, 2020
- 40 a. Register online [www.nltfpd.net](http://www.nltfpd.net)

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40

- b. Chipping & DSE flyer inserted in June IVGID Public Works utility statement
  - c. 82 Chipping requests have been serviced to date
  - d. 106 DSE requests have been serviced to date
3. Defensible Space Zoom Meeting
- a. In lieu of not being able to gather personally in groups, we will be having our first online Zoom Defensible Space Block Party on Saturday, July 25<sup>th</sup> 10am for the upper part of the 2<sup>nd</sup> Creek subdivision.
4. 2019 AFG Open Application Period 2/2/2020 – 3/13/2020
- a. Submitted grant for radios \$176,798.57 (\$168,379.59/federal; \$8,418.98/non-federal match (5%))
    - i. 88 radios/mobile and portable; fuels and ops
    - ii. As of July 6, our FEMA region representative said they just began technical review and are going as fast as they can. They have 2-3K more to process and anticipate issuing awards within the next 2-3 weeks.
5. Website upgrade
- a. Last details are being worked out and contract reviewed.
  - b. We should be live by end of this week.
6. CPR/American Heart Association Training Center Classes:
- a. June 18, 2020 – July 14, 2020: 29 classes, 202 students
    - i. ACLS – 4 classes, 41 students
    - ii. BLS – 16 classes, 80 students
    - iii. Heartsaver – 6 classes, 28 students
    - iv. PALS – 0 classes, 0 students
    - v. Other – 2 classes, 53 students
  - b. 111 AED's placed throughout Incline Village/Crystal Bay
7. Media Coverage:
- a. Google Analytics:
    - a. Facebook page – total likes 4,522 (last month 4,501)

- b. Instagram – 1,816 followers (last month 1,733)
- c. Twitter – 1,011 followers (last month 948)
- d. Website – 1,600 users, 2,000 sessions (last month 1,100 users; 1,500 sessions)

\*Local 2139 Union Reports presented by Union President Byrne.

No Report

**\*NRS 241.020 re: Public Comment. This is a Time for the Public to Comment on any Matter, Whether or Not it is Included on the Agenda of this Meeting.**

Chief Sommers wanted to take a moment to thank the Board and the Members of the Board in supporting Management’s decisions on dealing with employees and COVID-19 and who is able to work from home, and how we are handling all of the hours, and the adjusted hours of business, and how we contacting the public. Chief Sommers is bringing this up as in California operations are different for Fire Stations. He would like to again, thank the Board for their support and allowing us to do what we need to do to take care of our employees during the pandemic.

Vice-Chair McKay stated that he had a question for Logistics Manager Alan Green and said that during the Budget session, he had submitted funds to repair the roof at this station and there was some discussion of replacing the entire roof instead of repairing. Vice-Chair McKay asked Mr. Green what his thoughts about that were.

Mr. Green replied that he would love to do the whole roof, but because of the budget consents, it was decided not to do that. Mr. Green said the roof had been damaged for many years and it needs to be repaired. We could wait until the budget opens up to do the whole thing but that he concurs with Director Costalupes that we should do the whole thing.

Director Costalupes asked whom we would award the repairs to.

Mr. Green replied that it will go out to bid. He receives a general bid that needs to be submitted and that will be submitted to contractor.

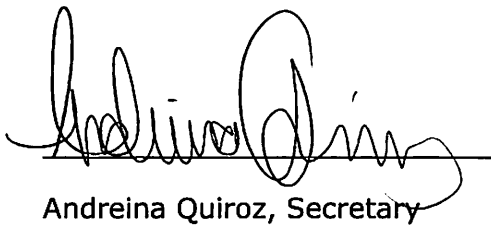
Director Costalupes asked if we will use local contractors.

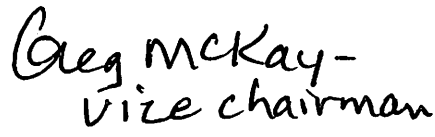
Mr. Green said that we always try to use local contractors first.

1 Director Costalupes expressed that there is a lot of talented contractors in  
2 town and it is hard to get their attention for bidding. Director Costalupes  
3 offered to help with the bidding process.

4  
5 Chair Herron and Vice-Chair McKay thanked Director Costalupes for  
6 his willingness to assist.

7  
8 **Meeting Adjournment 12:38.**

9  
10  
11  
12  
13  
14  
15  
16   
17 Andreina Quiroz, Secretary

18  
19  
20  
  
\_\_\_\_\_  
Susan Herron, Chairman