

1 **NORTH LAKE TAHOE FIRE PROTECTION DISTRICT**  
2 **BOARD OF DIRECTORS MEETING MINUTES**

3  
4 **July 18, 2018**

5  
6 **LOCATION:** 863 Tanager, Incline Village, Nevada.

7  
8 **MEETING CALLED TO ORDER:** Chairman McKay called the meeting to  
9 order at 12:00 p.m.

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11 **ROLL CALL OF THE NORTH LAKE TAHOE FIRE PROTECTION BOARD OF**  
12 **DIRECTORS:** Upon roll call, the following Board Members were present:  
13 Greg McKay, Chairman, Susan Herron, Vice-Chairman; Denise Bremer,  
14 Secretary Treasurer; James Costalupes, Director; Dennis Perry, Director; and  
15 Beckie Dunn-Spomer, Secretary.

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17 **GUESTS PRESENT:** Fire Chief Ryan Sommers, NLTFPD; Sharon Cary,  
18 NLTFPD; Devon Reese, Legal Counsel; Bryan Calder, NLTFPD; Scott  
19 Woodcock, NLTFPD; Brian Maples, NLTFPD; Carol Green, NLTFPD; Mark  
20 Regan, NLTFPD; Dale Spieker, NLTFPD; Timothy Allen, NLTFPD; Jim  
21 Nelligan, NLTFPD; Jeff Cutler, NLTFPD; Brett Jacobsen, NLTFPD; Zachary  
22 Chatelle, NLTFPD; Jacob Fonken, NLTFPD; Jeff Byrne, NLTFPD; Russ  
23 Barnum, NLTFPD; Jack Dalton, Citizen; Jill Minkle, IHS Booster; Yvette  
24 Oliver, IHS Booster; Chris Plastiras, E15 Minutes.

25  
26 **APPROVAL OF AGENDA:** Agenda approved.

27  
28 **NRS 241.020 RE: PUBLIC COMMENT: This is a Time for the Public to**  
29 **Comment on any Matter, Whether or Not it is Included on the**  
30 **Agenda of this Meeting.**

31 None

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33 **CONSENT AGENDA –** The consent agenda was approved as submitted.

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35 **Approval of Minutes of the June 27, 2018 Board of Directors Meeting**

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37 **Review of Accounts Payable for June 2018.**

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39 **Approval of the June 2018 Monthly Management Report.**

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41 **NEW BUSINESS:**

42  
43 **1. Recognition for the “Every 15 Minutes” Program. (Presented by**  
44 **Fire Chief Ryan Sommers)**

45 Fire Chief Sommers explained that on May 31, & June 1, 2018, North Lake  
46 Tahoe Fire Protection District participated in an Every 15 Minute Program in

1 front of the Incline Village High school. The idea was originally started by  
2 Nevada Highway Patrol Sargent, Rob Rickalow, who was assigned here at  
3 the time, when he was transferred the new sergeant was not able to  
4 continue with the program. At that time, a committee of four volunteers  
5 stepped forward to form the Every 15 Minute committee and really made the  
6 program a success. Fire Chief Sommers thanked the four members of the  
7 committee Tia Rancourt, Chris Plastiras, Yvette Oliver and Jill Minkle who  
8 spent countless hours and dedication to make sure this year's program went  
9 smoothly. He presented the four members of the committee with a plaque  
10 that read "*In Appreciation and Honor of your Unparalleled Performance and*  
11 *Exemplary Dedication to the Every 15 Minutes Program*".

12 Chair McKay also thanked the group and told them they did an excellent job.

13  
14 **OLD BUSINESS:** None.

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16 **REPORTS**

17  
18 **\*Legal Counsel Reports:** Devon Reese, legal counsel said there is a brief  
19 update on the Nevada Fire Safe Council bankruptcy case. The 9<sup>th</sup> Circuit  
20 court has entered a dismissal of the Crosscheck's appeal and the District  
21 should be seeing a repayment of some of the funds filed for in the  
22 bankruptcy case. He will continue to keep the Board updated.

23  
24 **\*Board of Directors' Comments/Reports:** None

25  
26 **\*Fire Chief Reports (Fire Chief, Ryan Sommers)**

27 Fire Chief Sommers said Al Rosenstengal the District's longtime Mechanic  
28 will be officially retiring as of August 6, 2018.

29 Fire Chief Sommers said he secured four tickets to the August 7, 2018 Lake  
30 Tahoe Summit for himself, Legal Counsel, and Chair McKay so if any of the  
31 Board would like to attend, please let him know as soon as possible.

32 Fire Chief Sommers said Director Herron, Director Bremer and himself  
33 attended a meeting with the Incline Village Board of Realtors to discuss the  
34 educational program and the printing of about 3000 new flyers that will be  
35 handed out when school starts. This flyer is directed towards children to  
36 make sure their homes are fire safe. One of the ideas the committee had  
37 was to have IV coffee lab put, "Is your home fire safe" on their coffee  
38 sleeves.

39 Fire Chief Sommers said the District received an ISO rating of 98.2% which  
40 is a class two rating. If the District can secure an automatic aid agreement  
41 with North Tahoe to get three additional personnel to any structure,  
42 anywhere in our district, then the district could obtain a class one rating.  
43 This rating has a high impact on commercial property insurance however,  
44 does not directly affect residential customers. Fire Chief Sommers said he  
45 would be following up on the agreement and will keep the Board informed.

1 Fire Chief Sommers asked Fire Marshall Regan to give a brief accounting of  
2 the permits and fees that have been taken in so far this fiscal year. Fire  
3 Marshal Regan said the District has reviewed 486 plans this Fiscal year  
4 compared to 307 last fiscal year. Fire Marshal Regan said the Northern  
5 Nevada Fire code committee and the Wildland Urban Interface committee  
6 will be meeting with the Nevada Building Association on August 1, 2018 to  
7 present the new document and codes. If any of the Board members would  
8 like to join him, please let him know, he will be presenting the completed  
9 document to the Board in September. He asked for questions. Chair McKay  
10 said none at this time.

11  
12 **\*Chief Officers Report (Assistant Chief Calder)**

13 Assistant Chief Calder reported brush truck 14 and crew is still out and  
14 worked a full 14 days, then did a crew swap. Then the District sent a second  
15 brush crew to Elko and they were sent to Battle Mountain to assist. Assistant  
16 Chief Calder said the District has received requests for additional support but  
17 has had to declined, to allow for coverage of our own District.

18 The crews are busy running calls and the District's call volume is still up  
19 15% compared to last year.

20 Chair McKay asked Battalion Chief Green if she had anything to add she said  
21 happy belated birthday to Director Costalupes.

22  
23 **\*Fuels Management Reports (Division Chief, Isaac Powning)**

24 Fire Chief Sommers reported for Division Chief Powning, who is currently  
25 assigned with his type 2 incident management team in Utah.

26 The District's chipping program is continuing the work in North Tahoe Fire  
27 District as well as our District. The Defensible Space Evaluations (DSE) are  
28 being performed and scheduled by our part time employee Jeffery Smith.

29 There have been multiple DSE parties with various homeowner associations  
30 throughout the District, there was one scheduled for the Whispering Pines  
31 homeowners association and it went great, lots of residential participation.

32 The agreement with the United States Department of Agriculture, Forest  
33 Service (USFS), Humboldt-Toiyabe National Forest (HTF), individually  
34 referred to as Forest Service; United States Department of Interior, Bureau  
35 of Land Management, Carson City District, individually referred to as BLM;  
36 and the North Lake Tahoe Fire Protection District has been signed by all  
37 parties.

38 Slide Mountain hand crew is currently prepositioned through that agreement  
39 and are now staged in Carson City.

40 Fire Chief Sommers asked for questions. Director Costalupes asked if the  
41 chipping, the District is doing now is to help with the brush reductions, and  
42 how that stacks up against the Red Cedar Mulch that was brought up by  
43 Citizen Wayne Ford, at the last month's meeting.

44 Fire Chief Sommers replied the chips that are produced from the Districts  
45 chipping program are of the native materials found in our area already. In

1 response to the conversation at the last meeting, regarding the address in  
2 question, the District's Fuels management team has done some investigating  
3 of the subject. The District's Forester, April Shackelford wrote a two page  
4 report on this inquiry, and can provide it to anyone who would like it. The  
5 chips in question are not the material that was brought up at the meeting  
6 they are actually Redwood bark shavings and are watered regularly.  
7 Director Costalupes said so as he understands it the chips being spread by  
8 our chipping program will have the same burn rate as any other natural  
9 ground cover found in this region. Fire Chief Sommers said yes.

10  
11 **\*Business Manager Reports. (Business Manager, Sharon Cary)**

12 Business Manager Cary said she wanted to thank Director Bremer for joining  
13 and discussing the March financial statement. She said the auditors will be  
14 here at the end of July and again in October.

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16 **\*Public Education Information Officer Reports. (Public Education  
17 Information Officer, Tia Rancourt)**

18 Public Information Officer Rancourt wanted to thank the Board and Fire Chief  
19 Sommers for allowing the District to do programs like the Every 15 Minutes  
20 program, which helps the community stay educated on important subjects.  
21 PIO Rancourt then talked about the Annual Pancake Breakfast on June 30,  
22 2018 this year. The District served 850 breakfasts and it cost \$4098.00,  
23 which is covered by the generous donations from Manny and Margaret  
24 Sylvester every year. The union Local 2139 raised \$2207.41 for the  
25 Northern Nevada Cancer Foundation (NNCF) through t-shirt sales and for the  
26 first time a great photo booth, organized by Firefighter Paramedic Steve  
27 Park.

28 The fuels management team held a defensible space block party for the  
29 Apollo neighborhood; it went great, 50 people attended. The hand crews did  
30 work on 25 properties that day and scheduled 14 DSE's for later in the  
31 month.

32 CPR has taught 76 classes this month.

33 School starts in four weeks so getting ready for the programs in the local  
34 schools.

35  
36 **\*Local 2139 Union Reports.** President Allen said thank you to Steve Park  
37 and Tia Rancourt for all their help in raising the monies collected at the  
38 District's Pancake breakfast this year. The money go to local families in need  
39 through the NNCF.

40  
41 **NRS 241.020 RE: PUBLIC COMMENT. This is a time for the public to  
42 comment on any matter, whether or not it is Included on the agenda  
43 of this meeting. None.**  
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1 **The Board Recessed into Executive Session to Discuss Matters with**  
2 **its Management Representatives Pursuant to NRS 288.220 at 12:20**  
3 **pm.**

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5 Chairman McKay reconvened the Board meeting at 12:53 pm.  
6 Chairman McKay thanked all parties involved in the negotiations for their  
7 cooperation and diligence in making this a smooth process.

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9 **NEW BUSINESS:**

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11 **1. Discussion and Possible Action to Approve the Collective**  
12 **Bargaining Agreement for fiscal years 2018-2023 between the**  
13 **North Lake Tahoe Fire Protection District and the International**  
14 **Association of Firefighters, Local #2139. Fiscal impact to the**  
15 **District of approximately \$543,385.00.**

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17 Director Herron made a motion, effective July 1, 2018 to accept the  
18 Collective Bargaining Agreement for fiscal years 2018-2023 between the  
19 North Lake Tahoe Fire Protection District and the International Association of  
20 Firefighters, Local #2139, and authorized the Chair to execute the  
21 negotiations resolution as updated to what was received today. Seconded by  
22 Director Bremer. The vote was 5 yes and 0 nays.

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24 **Meeting Adjournment.** Chair McKay adjourned the meeting at 12:55 p.m.

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Beckie Dunn-Spomer, Secretary

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Greg McKay, Chairman